

**Ottawa-Outaouais Interclub
Photo Competition
Guidelines
2024**

**Presentation of Results
At Clark Hall
RA Centre**

**April 9, 2024
7:00 PM to 9:00 PM**

Doors open at 6:30 PM

Table of Contents

| | |
|--|------------------------------|
| <i>Table of Contents</i> | 2 |
| <i>Dates to Remember</i> | 3 |
| <i>Eligibility</i> | 3 |
| <i>Categories and Definitions</i> | 3 |
| <i>Submission of Entries</i> | 4 |
| All Media | 4 |
| <i>How to submit images on the website</i> | 4 |
| Digital Image Entries | 5 |
| Print Entries | Error! Bookmark not defined. |
| <i>Judging</i> | 6 |
| <i>Club Representatives</i> | 7 |
| <i>Appendix A - Log of Changes</i> | 8 |
| <i>Appendix B - Schedule of Host Clubs</i> | 10 |
| <i>Appendix C – Roles and Responsibilities</i> | 11 |
| <i>Appendix D - Scoring Guidelines</i> | 12 |

Ottawa-Outaouais Interclub Photo Competition Guidelines 2024 Ver.14

Dates to Remember

Web Site Opens for Submission: January 27, 2024

Submission Deadline: Midnight on March 19, 2024

Judging Event:

- Live Judging session at the RA Centre **Wednesday March 27, 2024**

(NB – Prior to Judging Event, all images will be reviewed to ensure they have not been submitted in previous years.)

Presentation Date: **April 9, 2024**

The Presentation date has been standardized as the first Tuesday in April annually, however, because Easter falls on that weekend in 2024, the presentation night will be the following Tuesday; April 9, 2024.

Eligibility

The annual Interclub Competition is a competition among individual photographers in the four Ottawa-area photo clubs. To enter, a participant must be a member in good standing of one of the following clubs:

- ☐ Camera Club of Ottawa (CCO)
- ☐ Club de photographie Polarisé de l'Outaouais (CPPO)
- ☐ Club Photo Orléans Photo Club (CPOPC)
- ☐ RA Photo Club (RAPC)

A competitor who is a member in good standing of more than one of these clubs may enter on behalf of any or all the clubs to which they belong, however, the maximum number of entries from any one individual is the same as for someone who belongs to only one club.

Please note that in order to remain eligible for an award, you must also be a member in good standing at the time of the judging and of the date of the award ceremony, i.e. Presentation Night.

Individuals selected to judge (including the backup judge) are excluded from this competition.

Categories and Definitions

| Category | <i>On Topic: "Truly Canadian » »</i> |
|------------|--|
| Definition | <i>The image must illustrate a feature of Canada such as geography, wildlife, people, etc. that makes you proud to live in this country.</i> |

| Category | GENERAL |
|------------|----------------------------------|
| Definition | <i>This Is an open category.</i> |

Submission of Entries

All Media

All entries, regardless of format, must be received by midnight March 19, 2024. Please note that club representatives may require earlier deadlines to coordinate with club meetings. Please contact your club representative for details.

An image that has been entered and accepted by the judges in a previous Interclub Competition cannot be re-entered in another year (in any medium) unless it is drastically altered and becomes, in fact, a totally different photograph. Most alterations by cropping do not qualify.

Individual on topic images that do not apply to the definition of “Truly Canadian” will be disqualified. This will be left to the discretion of the judges. Disqualified images will not be reallocated to the General category. However, they may be entered in future Interclub competitions provided they comply with the Guidelines associated with those future competitions.

Each member can enter a maximum of three (3) images. At least one of these must be on the topic, “**Truly Canadian**”. If you are submitting three entries one entry must be tagged as ‘optional’. This will be used to reduce the number of entries, if necessary. The maximum number of entries acceptable in competition from all source clubs has been tentatively set at 200 for this year. This limit is at the entire discretion of the Interclub Competition administrators.

How to submit images on the website

- To make a submission on the website you must first register at interclub.raphotoclub.ca. Registration requires the person’s name, club affiliation, email address, and choice of password. Login ids and passwords from previous interclub competitions are valid. Once you are registered you will go to the submissions upload page. Select your images for upload using the “Click to select files” tab. In the open dialogue showing your selected images, enter the Title, Category, Media, and choose which of your three images is optional. Then you should click on the right side arrow button to upload your images one at a time. You can if you wish re-enter the website using your login name and password and change any selection of images you have submitted up to the submission deadline time. By submitting images for the Competition you attest that:
 - You are a member in good standing of one of the participating clubs. (Please note that in order to remain eligible for an award, you must also be a member in good standing at the time of the judging and of the date of the award ceremony, i.e. Presentation Night.)
 - You have taken the submitted images yourself and own the copyright.
 - You grant the organizing committee a perpetual non-exclusive royalty-free license to display your photographs in connection with the competition.

You will retain copyright of your submissions at all times and will always be credited with your name alongside your pictures.

Digital Image Entries

Each digital image file shall be submitted in the following format:

1. High quality JPEG in PC file format; use sRGB colour space.
2. Digital images should be in the proper orientation for viewing (upright on monitor and not requiring any rotation).
3. Your image must not be larger than 1920 pixels in the horizontal dimension and 1080 pixels in the vertical dimension. We recommend not showing anything smaller than 500 pixels on any dimension.
4. There may not be any identification or watermark of any kind on the portion of the digital images to be shown to the judges. Non-compliant images will be automatically disqualified.
5. Digital images must be submitted to the following website;
(interclub.raphotoclub.ca) before the submission deadline.
 - Each competitor shall indicate on the submission page by checking the appropriate button, which of their three images are optional.

Print Entries

Each print entry shall be submitted in the following format:

1. Print entries must be a maximum of 24" x 36" including the mounting board or mat. There is a minimum size for print entries of 8" x 12" (including the mount). Print entries must be flat mounted and may be matted.
2. Framed prints are not accepted. Velcro fasteners are not allowed.
3. Multiple images in a single mount or mat are considered as one entry and must be relevant to each other.
4. There may not be any identification or watermark of any kind on the portion of the prints to be shown to the judges. Non-compliant images will be automatically disqualified.
5. Digital copies of prints must also be submitted to the website
(interclub.raphotoclub.ca) before the submission deadline.
 - After you have finished uploading your images to the website, please print 1 copy of the entry form for your print(s) by clicking on the button.
 - The completed entry form must be affixed to the back of each print.

The following must appear on the back of the print entry:

- ☐ Whether on topic “Truly Canadian” or “General”
- ☐ The name of the photographer
- ☐ Brief descriptive title
- ☐ An arrow pointing to the top of the image.
- ☐ The abbreviation indicating club affiliation just above the competitor’s name.
 - Camera Club of Ottawa - CCO
 - Club de photographie Polarisé de l'Outaouais - CPPO
 - RA Photo Club - RAPC
 - Club Photo Orléans Photo Club - CPOPC

Judging

On topic images “Truly Canadian” shall be judged separately from “General” images. General images will be judged before on topic images.

Judges shall be provided with a copy of these Guidelines at least one month in advance of judging night.

Judging will take place in-person, at the RA Centre, before the competition presentation night (week of March 24, 2024). As there is a print competition, in addition to the digital image competition, this will be a live judging event.

There will be three main judges and one backup judge, one supplied by each club. The host club will supply the backup judge and each of the other clubs will supply one of the judges.

Scoring is on the basis of 10 marks from each judge as laid out in Appendix D.

On presentation night, judges will be asked to make comments on as many images as time permits. Scores will only be announced for images that have obtained 1st, 2nd, 3rd place and Best in Show. First, second and third prizes will be awarded for each of the following two categories:

- ☐ Digital images: “**Truly Canadian**” and “**General**”

In addition, **one entry will be selected as Best-in-Show.**

The Best-in-Show image will be determined based on individual entry scores. The Best-in-Show image will constitute a separate category and the selected entry will not be considered for individual category honours. In the category from which the Best-in-Show image is selected, the second place image will become first, the third will become second and the highest scoring honourable mention will become third.

In the event of a tie in any of the categories, all 3 judges will be asked to break the tie, voting, if necessary, on the judging night.

Club Representatives

| Host Club | Clubs | Name | email | |
|-----------|-------|-------------------------|---------------------------|--|
| Host 2024 | RAPC | Manfred Mueller | manfredm@magma.ca | |
| | CPOPC | Lynda Buske | lynda.buske@gmail.com | |
| | CCO | Paul Dickie | pauldickie1@gmail.com | |
| | CPPO | Michelle Shipman | michelle333@rogers.com | |
| Host 2023 | CPOPC | Lynda Buske, Scott Udle | scott.udle@gmail.com | |
| | CCO | Paul Dickie | pauldickie1@gmail.com | |
| | RAPC | Manfred Mueller | manfredm@magma.ca | |
| | CPPO | Michelle Shipman | michelle333@rogers.com | |
| Host 2022 | CCO | Paul Dickie | pauldickie1@gmail.com | |
| | RAPC | Glenn Bloodworth | glenn@bloodworthphoto.com | |
| | CPOPC | Scott Udle | scott.udle@gmail.com | |
| Host 2021 | CPPO | Michelle Shipman | michelle333@rogers.com | |
| | | | | |

GOOD LUCK TO ALL COMPETITORS!

Appendix A - Log of Changes

| Version | Date | Writer | Comment |
|---------|---------------------------------|---------------------|--|
| V1.0 | January 23 rd , 2007 | Fred Lavoie | Initial version for 2007 – Original text from Tom Stephens 2006 interclub |
| V1.1 | February 9 th , 2007 | Fred Lavoie | Change Gatineau to Outaouais Change CCO submission website + changes from meeting #1 held on Feb 7, 2007 |
| V2-2.2 | February 12-15, 2008 | Tom Stephens | Based on email review of V1., 2.0, 2.1 by the current committee; also Minutes of the meeting held Feb 06/08 (definition). |
| V3.0 | March 5, 2009 | James Hall | Updating for 2009, change of dates, removed instructions regarding use of digital submission program (not used this year). |
| V3.1 | March 11, 2009 | James Hall | Updated deadline date. |
| V4.0 | January 11, 2010 | Alain Leury | Updated for 2010 Time Competition. |
| V4.1 | January 29, 2010 | Alain Leury | Changes to 'Submission of Entries' on p.4-5-6 |
| V5.0 | February 10, 2011 | Pierre Gauthier | Updated for 2011 Competition |
| V5.1 | March 2, 2011 | Pierre Gauthier | Revisions made after meeting of 4 club reps. |
| V 5.5 | March 3, 2011 | Pierre Gauthier | Revisions after email consultations |
| V 6.0 | November 25, 2011 | Jean-Marie Philippe | Edits in preparation for the November 29 meeting for the 2012 comp. |
| V6.1 | November 30 | Jean-Marie Philippe | Revisions made following rep. meeting of November 29th. |
| V6.2 | December 8, 2011 | Jean-Marie Philippe | Revisions made following final determination of theme and dates. |
| V7.1 | October 30, 2012 | Carol Brown | Edits to improve readability |
| V7.2 | November 3, 2013 | Carol Brown | Final version for 2013 competition |
| V8.1 | October 18, 2013 | Clive Branson | Revisions made following rep. meeting on October 17, 2013. |
| V8.2 | November 13, 2013 | Robert Matyas | Corrected submission deadline date |

Ottawa-Outaouais Interclub Photo Competition Guidelines 2024 Ver.14

| | | | |
|-------|---------------|---------------------|--|
| V9.1 | May 17, 2015 | Robert Matyas | Key dates and theme changed for 2015. Judging rules changed to be CAPA-compliant. Clauses on Copyright/publication and distribution of Guidelines to judges added. |
| V9.2 | May 28, 2015 | Robert Matyas | Formatting changes |
| V9.3 | November 2015 | Jean-Marie Philippe | Key dates and theme changed for 2016. |
| V9.4 | April 2016 | Jean-Marie Philippe | Key dates and theme for 2017. Inserted text re host club pays the judges dinner on results night. |
| V9.5 | November 2017 | Gilles Vézina | Key dates and theme for 2018. |
| V9.6 | December 2018 | Bill McCloskey | Key dates and theme for 2019. Inserted text regarding delivery of the prints on Judging Night. |
| V9.7 | November 2019 | Jean-Marie Philippe | Key dates and theme for 2020 |
| V9.8 | January 2020 | Michelle Shipman | Updated contact names for RAPC and CPPO. |
| V9.9 | January 2020 | Michelle Shipman | Fixed an error in the submission deadline date on page 4. |
| V10 | November 2020 | Michelle Shipman | Revised guidelines for online process. |
| V11 | April 2021 | Michelle Shipman | Added note to ensure participants are members in good standing at the time of the judging and Presentation night, and added draft speaking notes for the Master of Ceremony. |
| V11.1 | April 2021 | Michelle Shipman | Added note to ensure a review of images is conducted to ensure entries have not been submitted in previous year. |
| V12 | January 2022 | Paul Dickie | Key dates and theme for 2022 |
| V13 | January 2023 | Lynda Buske | Key dates and theme for 2023 |
| V14 | December 2023 | Manfred Mueller | Updates for 2024 – include print competition |

Appendix B - Schedule of Host Clubs

| Year | Host Club | Date | Theme | Location of presentation |
|-----------|-----------|----------|--------------------|--------------------------|
| 2010 | CPOPC | April | Time | RA Centre |
| 2011 | RAPC | April 5 | Reflections | RA Centre |
| 2012 | CPPO | April 17 | Transportation | RA Centre |
| 2013 | CCO | April 9 | Simplicity | RA Centre |
| 2014 | CPOPC | April 1 | Energy | RA Centre |
| 2015 | RAPC | April 7 | The Tie That Binds | RA Centre |
| 2016 | CPPO | April 5 | Suspense | RA Centre |
| 2017 | CCO | April 4 | At work | RA Centre |
| 2018 | CPOPC | April 3 | Fluidity | RA Centre |
| 2019 | RAPC | April 2 | Edge | RA Centre |
| 2020-2021 | CPPO | April 7 | Dusk to dawn | RA Centre |
| 2022 | CCO | April 5 | Capturing Motion | RA Centre |
| 2023 | CPOPC | April 4 | Urban Life | RA Centre |
| 2024 | RAPC | April 9 | Truly Canadian | RA Centre |

Appendix C – Roles and Responsibilities

Host Club:

- Convene, chair and document meetings
- Host Judging & Presentation events (online)
- Update Guidelines and Announcement
- Co-ordinate selection of next year's theme and handoff to next year's host
- The competition date will normally be the first Tuesday of April each year
- Provide the award certificates (physical certificate) for the presentation night

All Representatives:

- Represent club interests in planning event
- Disseminate Interclub Announcement and Guidelines to club
- Establish club deadlines consistent with Interclub dates
- Arrange for judge for Judging event
- Co-ordinate with RAPC representative to ensure club's digital submissions are made
- Attend and assist as needed at Judging and Presentation events

RA Representative (assuming RAPC continues to provide venue & facilities for event):

- Arrange for audio-visual support for Judging and Presentation events
- Arrange for a suitable room for the live-judging night
- Arrange for Interclub Photo Competition submission website

Appendix D - Scoring Guidelines

Scoring shall follow these guidelines.

| Score | Comment |
|---------|---|
| 1, 2, 3 | Extremely poor to poor, with serious faults |
| 4, 5 | Fair, possibly minor faults |
| 6, 7 | Good |
| 8 | Excellent |
| 9, 10 | Exceptional |

1, 2 and 3 should be rarely used. The score of an average image should be 6 or 7 out of 10.

Once all of the images have been scored, the score sheet will be returned to the RAPC.

A Zoom videoconference will be organized with all three judges to discuss images where there is a difference of 4, or more, points between judges. During the meeting, judges will discuss the images among themselves and re-score them.

Advice to Judges

Respect for Photographers

If comments are to be made as part of the evaluation, those should be kept to a minimum, but in all cases these must be constructive.

Bias Avoidance

Your personal feelings should not be part of your point scoring or comments. It is not helpful to the photographer that you like the colour blue, hate spiders, don't see the point of abstracts or are offended by nudes.

Do not be too rigorous in applying the "rules." No ultimate authority dictated that moving objects must always have room in front of them in the frame, noses must never break the cheek line, eyes must always have a catch light and the horizon must never, never be dead centre. Use them as guidelines; remember, where would creativity be if everyone stayed within restrictive boundaries?

Educate

Call upon your experience and pass it on. Suggest a polarizer (or not), a tripod, fill flash, a reflector, colour correcting filter, cropping and so on where it might help the photographer.

Encourage

Your enthusiasm and encouragement mean a lot. Spread it around. You do not have to overly praise every image; they all have some strengths or good points and commenting on them will encourage the photographer and keep the session positive.