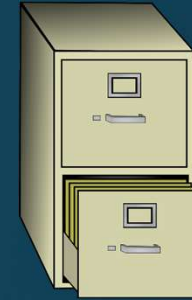

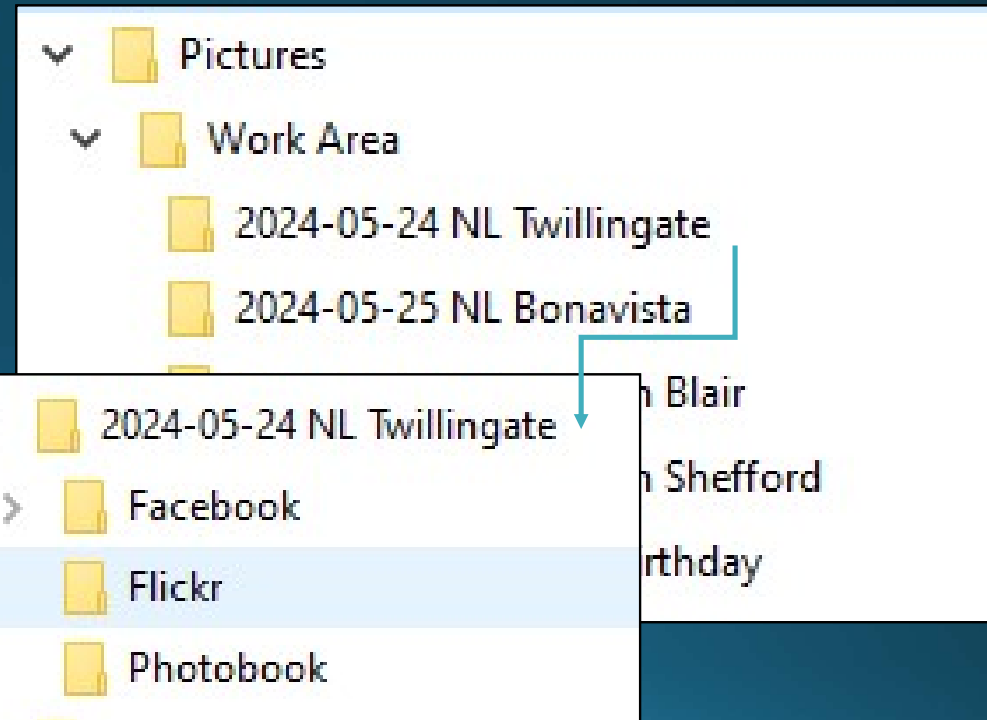
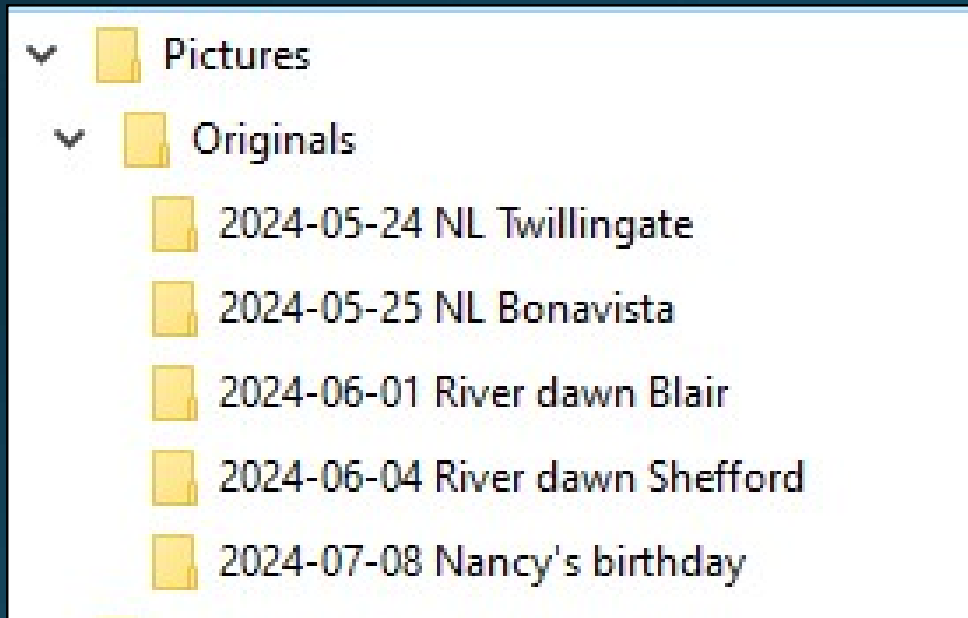
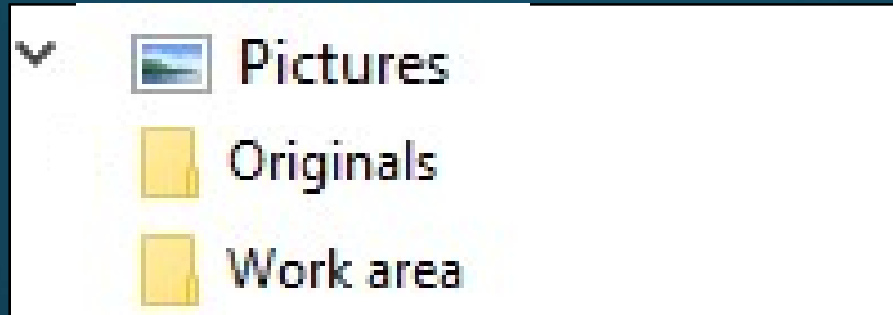


# Windows Explorer



- File management system in PC environment
- Go to your pictures folder  The icon shows a small landscape picture next to the word "Pictures" in a white box.
- Click on *Home* tab → *New folder* (or folder icon on top bar). Type in name you want.
- To change the folder name, right click on it, go to *Rename*

Windows Explorer



- ▶ **Ottawa**
- ▶ Anderson road
- ▶ Andy Haydon
- ▶ Aviation museum
- ▶ Beacon Hill
- ▶ Beechwood cemetery
- ▶ Boundary Road
- ▶ Britannia
- ▶ Chris' area
- ▶ Constance Bay
- ▶ Cumberland
- ▶ Dewberry trail
- ▶ Downtown
- ▶ Dows Lake
- ▶ Fletcher gardens
- ▶ Hogs Back
- ▶ McKay lake
- ▶ Mer Bleu Greens creek
- ▶ Misc
- ▶ Mud Lake
- ▶ New Edinburgh
- ▶ NRC
- ▶ Orleans
- ▶ **Ottawa River**
- ▶ Pineview golf course
- ▶ Pleasant Park
- ▶ Richmond
- ▶ Rideau canal, river, falls
- ▶ Rockcliffe and parkway
- ▶ Russel Road

▶ Andy Haydon	2024-04-26 7:42 PM
▶ Bates Island	2024-07-12 7:25 PM
▶ <b>Blair</b>	2024-07-23 8:17 PM
▶ Britannia	2024-07-12 7:22 PM
▶ Chaudiere falls	2024-04-26 7:52 PM
▶ Constance Bay	2024-07-12 7:27 PM
▶ Petrie	2024-05-08 7:13 PM
▶ Pinhey Point	2024-04-26 7:40 PM
▶ Remic rapids	2024-07-12 7:31 PM
▶ Shefford	2024-07-23 8:13 PM
▶ Shirley Bay	2024-04-30 1:34 PM
▶ Yacht club boat house rcmp	2024-07-12 7:28 PM

- ▶ 2022-05-25 Blair jogger
- ▶ 2022-07-16 Blair skyscapes
- ▶ 2022-09-11 Blair dawn fisherman
- ▶ 2022-11-09 Moon and frost
- ▶ 2022-12-15 Blair river ice
- ▶ 2023-06-01 River at Blair
- ▶ 2023-07-07 Blair dawn
- ▶ 2023-08-06 Blair
- ▶ 2023-08-17 Blair kayak
- ▶ 2023-12-23 Blair ice
- ▶ 2023-12-24 Blair creek
- ▶ 2024-02-25 Blair ice
- ▶ 2024-04-29 Blair dawn
- ▶ 2024-05-02 Blair foggy dawn
- ▶ 2024-05-09 Blair dawn
- ▶ 2024-06-07 Blair dawn
- ▶ 2024-07-25 Blair dark dawn
- ▶ 2024-07-29 Blair kayak
- ▶ 2024-08-03 Blair Natalie kayaker
- ▶ 2024-08-04 Blair Natalie kayaker 2
- ▶ 2024-08-14 Blair long exposure
- ▶ 2024-08-30 Blair starburst

By topic

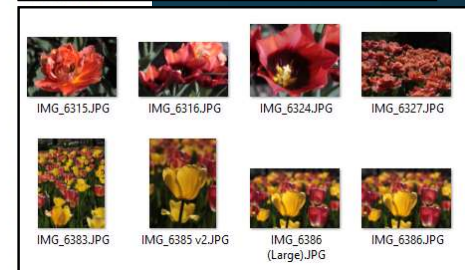
Name	Date modified	Type
animals	2021-06-19 8:23 PM	File folder
autumn	2021-02-07 8:13 PM	File folder
balloons	2021-01-01 3:53 PM	File folder
birds	2021-04-30 3:37 PM	File folder
boats	2021-08-19 8:42 PM	File folder
bridges	2020-09-22 11:23 AM	File folder
buildings	2020-09-03 7:30 PM	File folder
churches	2019-07-28 9:57 AM	File folder
doors windows	2021-06-28 12:31 PM	File folder
fences	2021-07-13 2:25 PM	File folder
fireworks	2019-07-20 10:50 AM	File folder
flowers aottawa area	2021-10-02 12:03 PM	File folder
flowers other	2021-06-08 7:46 PM	File folder
fog	2021-04-16 7:28 PM	File folder
foreign lands	2019-07-20 10:51 AM	File folder
fungi	2020-09-07 7:51 PM	File folder
gardens	2020-04-27 11:28 AM	File folder
landscape	2019-07-20 10:51 AM	File folder
maritime	2020-04-24 2:25 PM	File folder
misc	2021-01-01 3:53 PM	File folder
pairings	2019-07-20 10:51 AM	File folder
rivers and lakes	2020-07-15 10:28 AM	File folder
rock	2021-06-25 11:55 AM	File folder
rope	2021-06-29 11:30 AM	File folder
rural	2019-07-20 10:51 AM	File folder
seascape	2021-06-24 7:07 PM	File folder
snow	2019-07-20 10:52 AM	File folder
Stairs	2020-03-25 9:29 AM	File folder
sunrise_sunset	2020-09-03 1:53 PM	File folder
trees_forest	2020-04-01 7:35 PM	File folder
urban	2019-07-20 10:52 AM	File folder

Crocus	2024-06-18 8:17 PM	File folder
Daffodils	2024-06-18 8:19 PM	File folder
Dahlias	2023-05-16 3:04 PM	File folder
Daisies	2023-03-19 4:04 PM	File folder
Delphinians	2023-03-19 4:04 PM	File folder
Foxglove	2023-03-19 4:04 PM	File folder
Geraniums	2023-09-13 8:33 PM	File folder
Home studio	2023-11-19 2:16 PM	File folder
Hostas	2023-09-05 8:02 PM	File folder
Hyacinth	2024-08-08 8:21 PM	File folder
Hydrangea	2023-11-17 8:10 PM	File folder
Impatiens	2023-03-19 4:05 PM	File folder
Irises	2023-03-19 4:06 PM	File folder
Lamium	2023-03-19 4:06 PM	File folder
leaves and grass	2023-11-19 2:16 PM	File folder
Lilacs	2023-06-15 2:09 PM	File folder
Lilies	2024-07-24 7:12 PM	File folder
Lily of the valley	2023-08-31 8:54 PM	File folder
Magnolias	2024-07-24 7:19 PM	File folder
Mandevilla	2023-09-01 7:51 PM	File folder
Milkweed	2024-06-28 2:02 PM	File folder
Misc	2023-10-27 7:37 PM	File folder
Narcissus	2023-03-19 4:08 PM	File folder
Orchids	2023-03-19 4:08 PM	File folder
pansies	2023-03-19 4:08 PM	File folder
Peonies	2023-09-01 3:20 PM	File folder
Phlox	2023-09-01 3:20 PM	File folder
Poinsetta	2023-09-01 3:20 PM	File folder
Poppies	2023-09-01 3:20 PM	File folder
Pussy willows	2023-09-01 3:20 PM	File folder
Rhododendrons	2023-09-01 3:20 PM	File folder
Roses	2023-09-01 3:20 PM	File folder
Sedum	2023-09-01 3:20 PM	File folder
Sumac	2023-09-01 3:20 PM	File folder
Sunflowers	2023-09-01 3:20 PM	File folder
Sweet williams	2023-09-01 3:20 PM	File folder
Trilliums	2023-09-01 3:20 PM	File folder
Tulips	2023-09-01 3:20 PM	File folder
Verbena	2023-09-01 3:20 PM	File folder

2012 to 2014
2015
2016
2017
2018
2019
2020
2021
2022
2023

View Picture Tools

Extra large icons Large icons Medium icons  
 Small icons List Details  
 Tiles Content



Name	Date	Type	Size
Image889219036...	2022-05-04 6:00 PM	IrfanView JPG File	60 KB
IMG_6305.JPG	2022-05-11 8:32 AM	IrfanView JPG File	4,536 KB
IMG_6307.JPG	2022-05-11 8:32 AM	IrfanView JPG File	4,761 KB
IMG_6308.JPG	2022-05-11 8:33 AM	IrfanView JPG File	3,096 KB
IMG_6313.JPG	2022-05-11 8:34 AM	IrfanView JPG File	4,225 KB
IMG_6315.JPG	2022-05-11 8:34 AM	IrfanView JPG File	3,418 KB
IMG_6316.JPG	2022-05-11 8:34 AM	IrfanView JPG File	2,230 KB
IMG_6324.JPG	2022-05-11 8:36 AM	IrfanView JPG File	2,650 KB
IMG_6327.JPG	2022-05-11 8:38 AM	IrfanView JPG File	2,812 KB
IMG_6329.JPG	2022-05-11 8:38 AM	IrfanView JPG File	4,229 KB
IMG_6329_Export...	2022-05-11 8:38 AM	IrfanView JPG File	1,893 KB
IMG_6333.JPG	2022-05-11 8:53 AM	IrfanView JPG File	4,393 KB
IMG_6340.JPG	2022-05-11 8:54 AM	IrfanView JPG File	2,202 KB
IMG_6342.JPG	2022-05-11 8:56 AM	IrfanView JPG File	2,813 KB
IMG_6343.JPG	2022-05-11 8:56 AM	IrfanView JPG File	1,592 KB
IMG_6354.JPG	2022-05-11 9:00 AM	IrfanView JPG File	4,491 KB
IMG_6357.JPG	2022-05-11 9:02 AM	IrfanView JPG File	3,538 KB
IMG_6364.JPG	2022-05-11 9:05 AM	IrfanView JPG File	5,962 KB
IMG_6379.JPG	2022-05-11 9:09 AM	IrfanView JPG File	5,019 KB
IMG_6383.JPG	2022-05-11 9:10 AM	IrfanView JPG File	3,323 KB
IMG_6385 v2.JPG	2022-05-11 9:11 AM	IrfanView JPG File	2,245 KB
IMG_6386 (Large...	2022-05-11 9:11 AM	IrfanView JPG File	195 KB
IMG_6386.JPG	2022-05-11 9:11 AM	IrfanView JPG File	3,474 KB

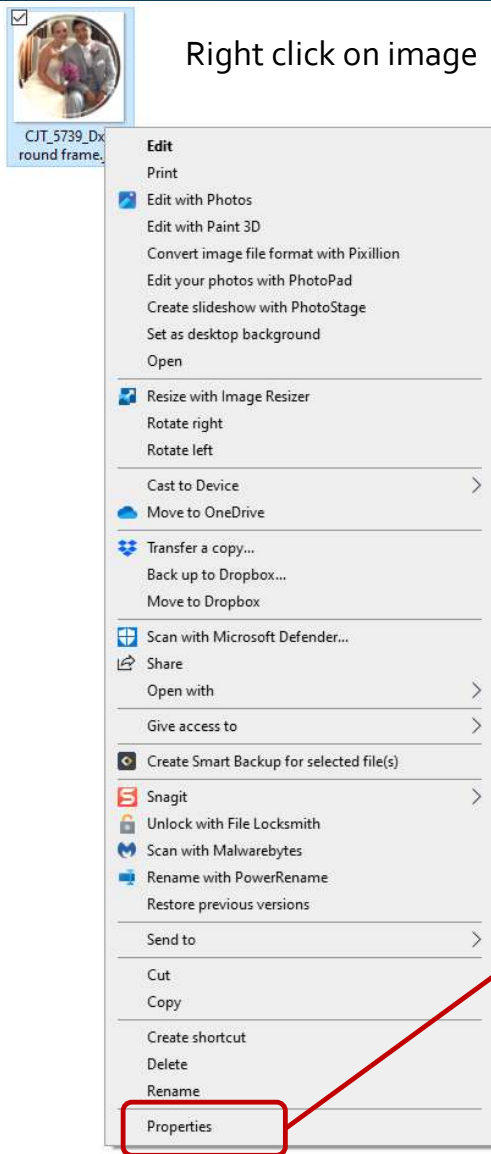
# What is the best file system?

The one that works for you!

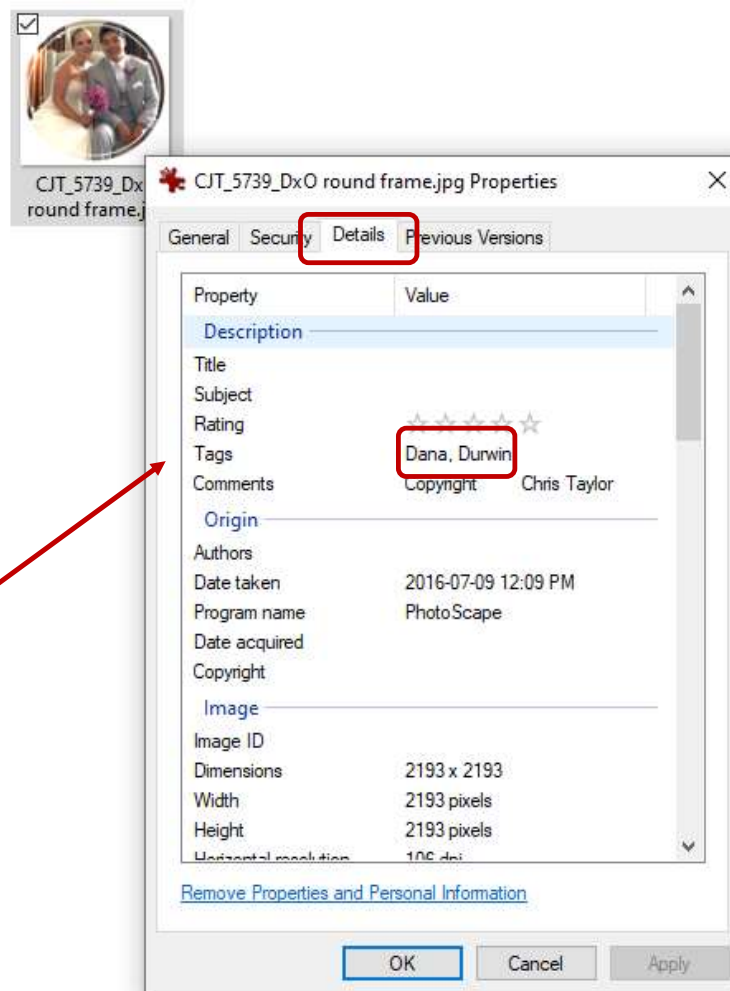
My rule of thumb – Should take me no more than 5 minutes to find a photo from a few years ago.

Tagging your images in Explorer  
can help you organize them

Right click on image



A context menu is displayed over a file named "CJT\_5739\_DxO round frame.jpg". The menu includes various actions such as "Edit", "Print", "Edit with Photos", "Edit with Paint 3D", "Convert image file format with Pixillion", "Edit your photos with PhotoPad", "Create slideshow with PhotoStage", "Set as desktop background", "Open", "Resize with Image Resizer", "Rotate right", "Rotate left", "Cast to Device", "Move to OneDrive", "Transfer a copy...", "Back up to Dropbox...", "Move to Dropbox", "Scan with Microsoft Defender...", "Share", "Open with", "Give access to", "Create Smart Backup for selected file(s)", "Snagit", "Unlock with File Locksmith", "Scan with Malwarebytes", "Rename with PowerRename", "Restore previous versions", "Send to", "Cut", "Copy", "Create shortcut", "Delete", "Rename", and "Properties". The "Properties" option at the bottom is highlighted with a red box. A red arrow points from this box to the "Details" tab in the adjacent Properties dialog.

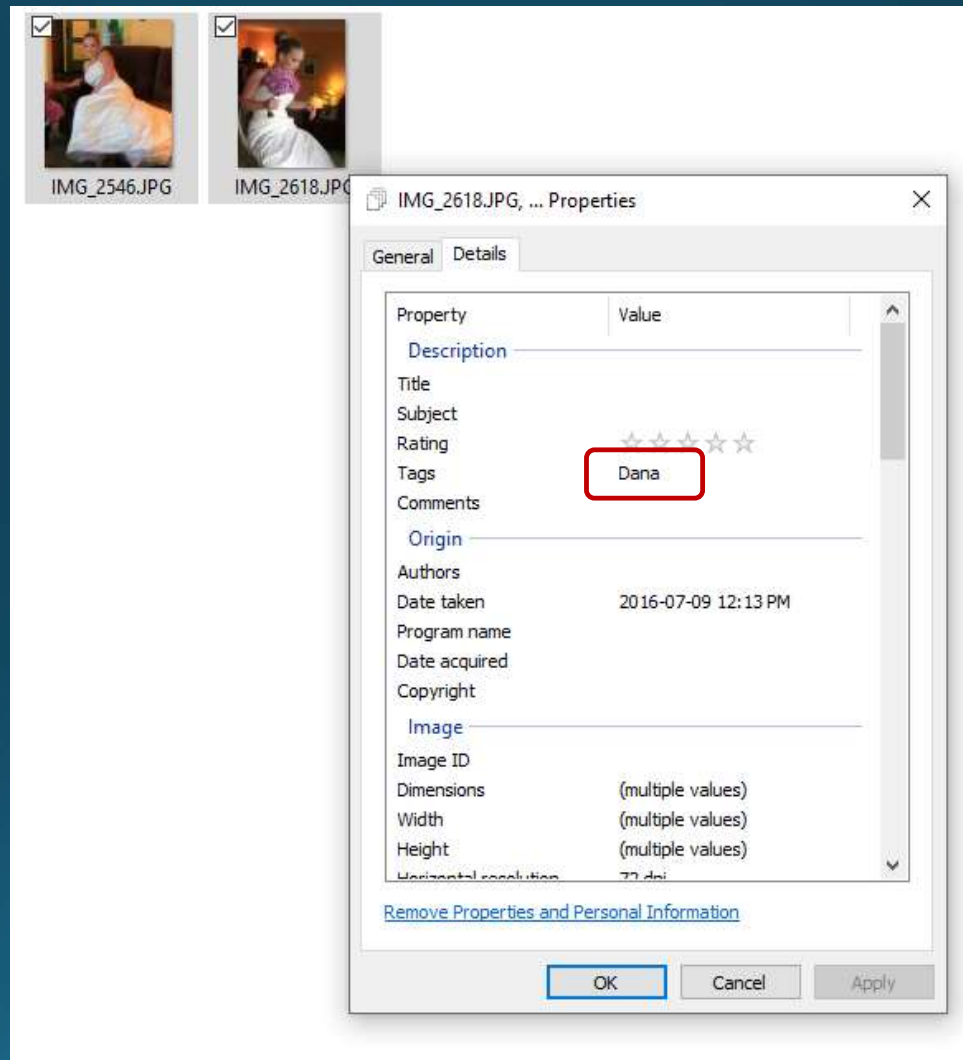


The "Properties" dialog box for the file "CJT\_5739\_DxO round frame.jpg" is open, with the "Details" tab selected. The "Details" tab is also highlighted with a red box. The dialog shows various metadata fields:

Property	Value
<b>Description</b>	
Title	
Subject	
Rating	★ ★ ★ ★ ★
Tags	Dana, Durwin
Comments	Copyright Chris Taylor
<b>Origin</b>	
Authors	
Date taken	2016-07-09 12:09 PM
Program name	PhotoScape
Date acquired	
Copyright	
<b>Image</b>	
Image ID	
Dimensions	2193 x 2193
Width	2193 pixels
Height	2193 pixels
Horizontal resolution	106 dpi

At the bottom of the dialog, there are "OK", "Cancel", and "Apply" buttons. A red arrow points from the "Properties" option in the context menu to the "Details" tab in this dialog.

You can tag multiple images at the same time





### Searched on Dana

Tags: Dana

Search results for 'Dana' include:

- IMG\_2618.JPG
- IMG\_2546.JPG
- Dana and Durwin collage.jpg
- Dana new blur white vig.jpg
- CJT\_5783\_DxO v2 red.jpg
- CJT\_5739\_DxO round frame.jpg
- 01-Redeye-P71 20022.JPG

### Searched on Dana & Durwin

Tags: Dana AND Durwin

Search results for 'Dana AND Durwin' include:

- CJT\_5783\_DxO v2 red.jpg
- CJT\_5739\_DxO round frame.jpg

Operator must be in CAPS

# Searched on Dana OR Durwin

Tags: Dana OR Durwin



CJT\_5783\_DxO  
v2 red.jpg



IMG\_2618.JPG



CJT\_5739\_DxO  
round  
frame.jpg



IMG\_2546.JPG



01-Redeye-P71  
20022.JPG



CJT\_5686  
\_DxO.jpg



Dana and  
Durwin  
collage.jpg

# Rating your images in Explorer





LMB\_7891  
vig.JPG

- Open
  - Edit with Paint 3D
  - Convert image file format with Pixillion
  - Edit your photos with PhotoPad
  - Create slideshow with PhotoStage
  - Set as desktop background
  - Edit
  - Print
- Resize with Image Resizer
  - Rotate right
  - Rotate left
- Cast to Device >
- Move to OneDrive
- Scan with Microsoft Defender...
- Share
  - Open with >
  - Give access to >
- Create Smart Backup for selected file(s)
- Snagit >
- Unlock with File Locksmith
- Scan with Malwarebytes
- Rename with PowerRename
- Restore previous versions
- Send to >
- Cut
- Copy
- Create shortcut
- Delete
- Rename
- Properties



LMB\_7891  
vig.JPG

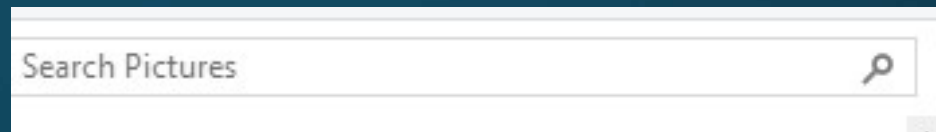
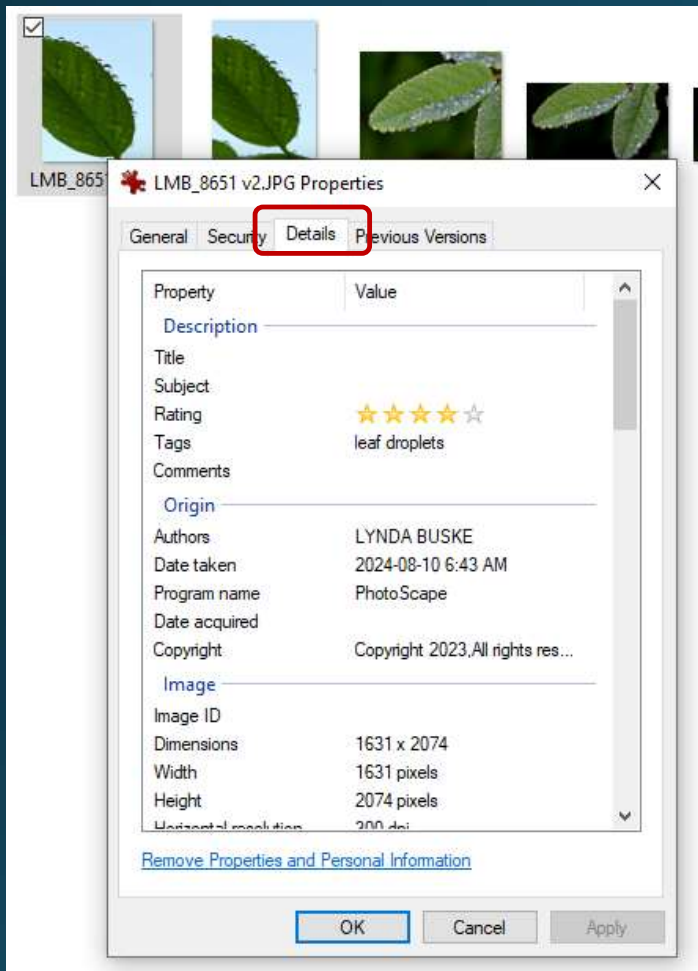
LMB\_7891 vig.JPG Properties

General Security **Details** Previous Versions

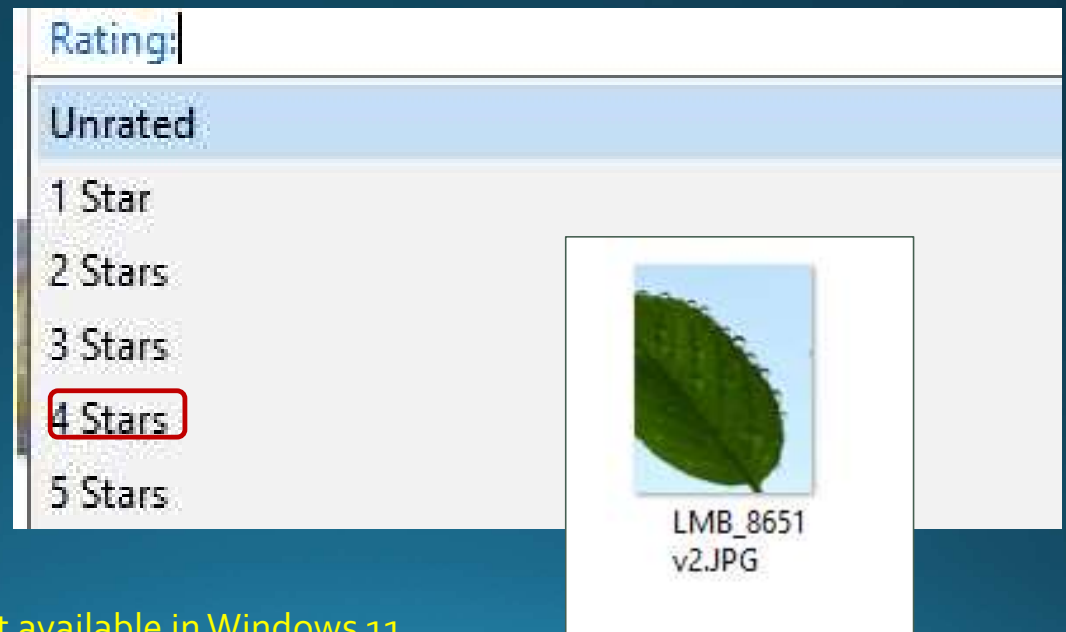
Property	Value
<b>Description</b>	
Title	
Subject	
Rating	☆☆☆☆☆
Tags	
Comments	
<b>Origin</b>	
Authors	LYNDA BUSKE
Date taken	2024-07-11 9:09 AM
Program name	PhotoScape
Date acquired	
Copyright	Copyright 2023, All rights res...
<b>Image</b>	
Image ID	
Dimensions	4005 x 5047
Width	4005 pixels
Height	5047 pixels
Horizontal resolution	300 dpi

[Remove Properties and Personal Information](#)

OK Cancel Apply



Type word "Rating" into search box, drop down menu appears for number of stars

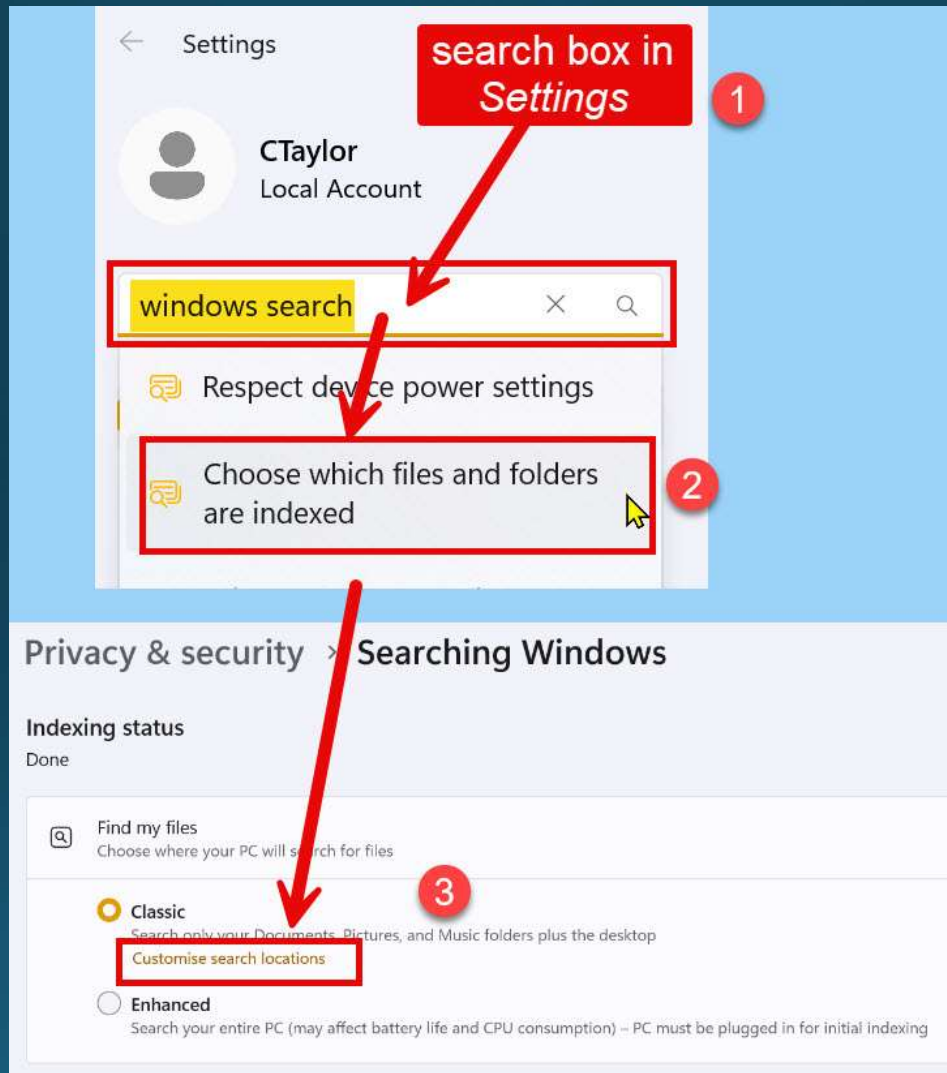


Note: Dropdown menu not available in Windows 11

# Searching for an image in Explorer

Only works in the *Pictures* folder of Explorer





# Search: pink flowers

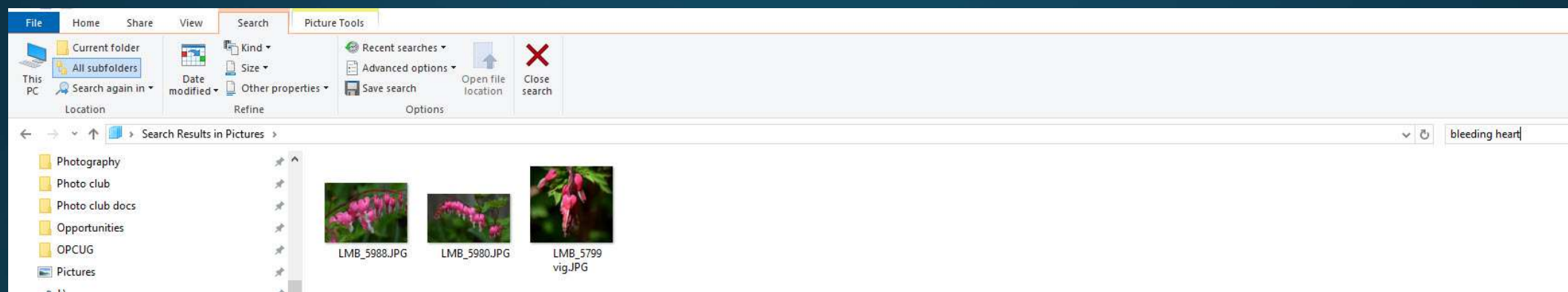
Windows File Explorer interface showing search results for "pink flowers". The search bar at the top right contains the text "pink flower". The main area displays a grid of image thumbnails, each with a caption below it. The file "IMG\_5075 8x10.JPG" is selected, indicated by a blue highlight and a checkmark in the top-left corner of the thumbnail.

Search Results in Pictures: pink flower

Thumbnail	Caption
	LMB_7891 vig.JPG
	LMB_5988.JPG
	LMB_5980.JPG
	LMB_5799 vig.JPG
	PXL_20240704_120650013.POR TRAIT.jpg
	LMB_7276.JPG
	LMB_7263.JPG
	LMB_7263.JPG
	LMB_7224 v2.JPG
	Image 1.JPG
	LMB_7263.JPG
	image 2.JPG
	LBuske 3 orig.JPG
	LMB_5992 (Large).JPG
	LMB_5992.JPG
	LMB_6011 rdcd.JPG
	LMB_5989.JPG
	LMB_6011 rdcd.JPG
	LMB_6011.JPG
	LMB_6009.JPG
	LBuske 3 edited.JPG
	LMB_5992 (Large).JPG
	LMB_5992 (Large).JPG
	LMB_5992.JPG
	LMB_5879.JPG
	image 4.JPG
	image 4.JPG
	P1950871.JPG
	Lynda Buske.JPG
	P1750252 v1.JPG
	LMB_2749_Fot oSketcher 2.jpg
	LMB_2759.JPG
	IMG_4284 rdcd (Large).JPG
	LBuske 2 orig.JPG
	IMG_7977.JPG
	P1730230.JPG
	IMG_5150.JPG
	IMG_5101.JPG
	IMG_5075 8x10.JPG
	IMG_1700.JPG
	IMG_1700 round frame.JPG
	P1730230 8x10.JPG
	IMG_5150.JPG
	IMG_5101.JPG
	IMG_5075 8x10.JPG
	IMG_1700.JPG
	IMG_1700 round frame.JPG
	flower collage.jpg
	flower collage.jpg
	P1750252 v1.JPG
	P1730230 8x10.JPG
	IMG_4284.JPG
	LBuske 2 edited.JPG
	LBuske summer3.JPG
	LMB_1918.JPG
	LMB_1918.JPG
	image 2.JPG
	IMG_4284 rdcd.JPG
	IMG_4284 rdcd (Large).JPG
	IMG_4284 rdcd.JPG
	IMG_3545.JPG
	IMG_3545.JPG
	IMG_2172 v2.JPG
	IMG_2124.JPG
	IMG_1976.JPG
	IMG_1973.JPG
	IMG_1620.JPG
	IMG_0060 v6.JPG
	IMG_3541 rdcd.JPG



Search: bleeding heart





LMB\_5988.JPG



LMB\_5980.JPG



LMB\_579vig.JPG

- Open
- Edit with Paint 3D
- Convert image file format with Pixillion
- Edit your photos with PhotoPad
- Create slideshow with PhotoStage
- Set as desktop background
- Edit
- Print

---

- Resize with Image Resizer
  - Rotate right
  - Rotate left

---

- Cast to Device >
- Move to OneDrive

---

- Scan with Microsoft Defender...
- Share
- Open with >
- Give access to >

---

- Create Smart Backup for selected file(s)

---

- Snagit >
- Unlock with File Locksmith
- Scan with Malwarebytes
- Rename with PowerRename
  - Restore previous versions

---

- Send to >

---

- Cut
- Copy

---

- Create shortcut
- Delete
- Rename
- Open file location**

---

- Properties

> This PC > Acer (C:) > Users > Lynda > Pictures > 2024-05-03 Back garden >

hy  
p  
o docs  
ties



fb



LMB\_5799  
vig.JPG



LMB\_5980.JPG



LMB\_5988.JPG



LMB\_5989.JPG



LMB\_5990.JPG



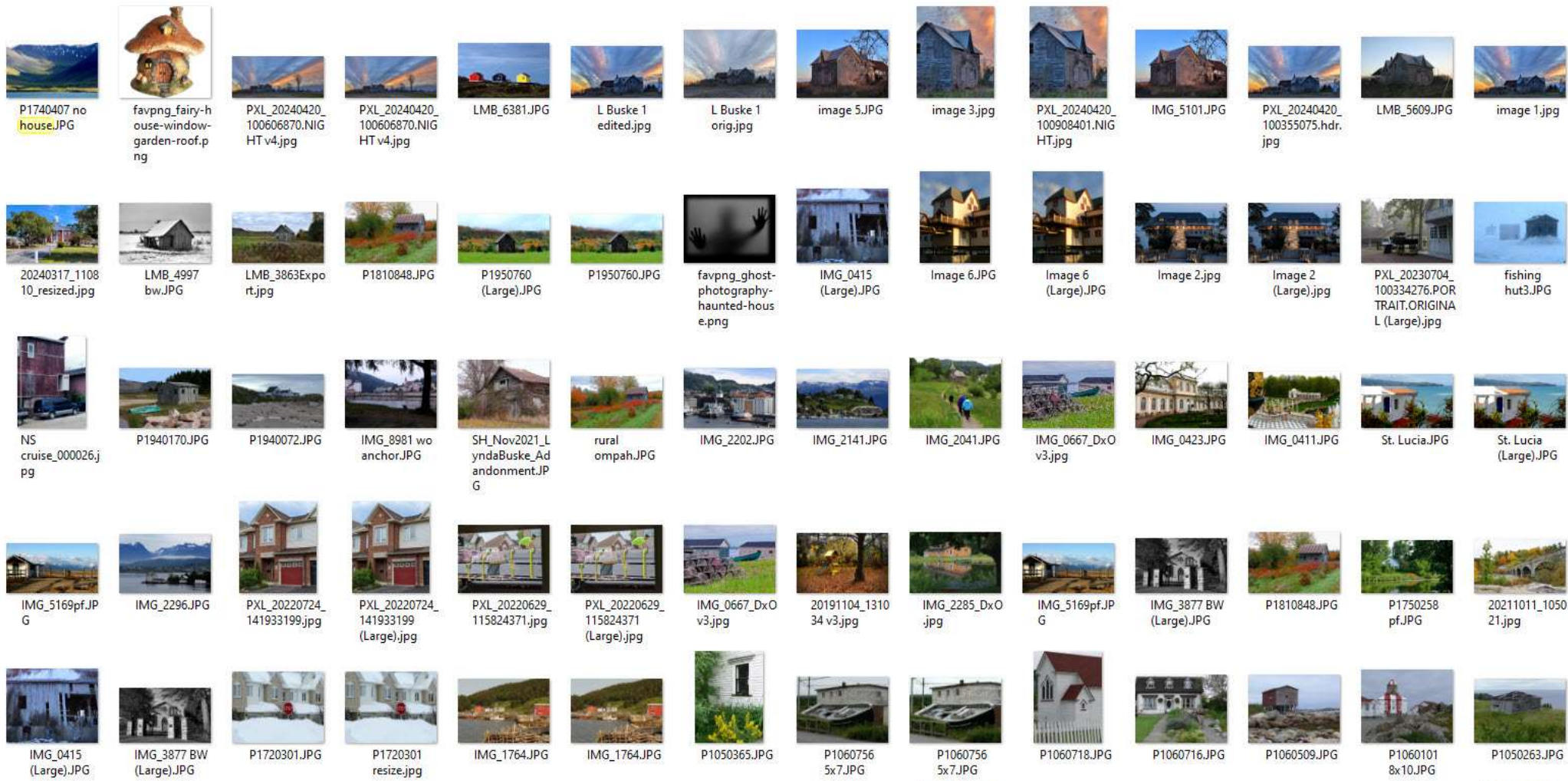
LMB\_5992.JPG



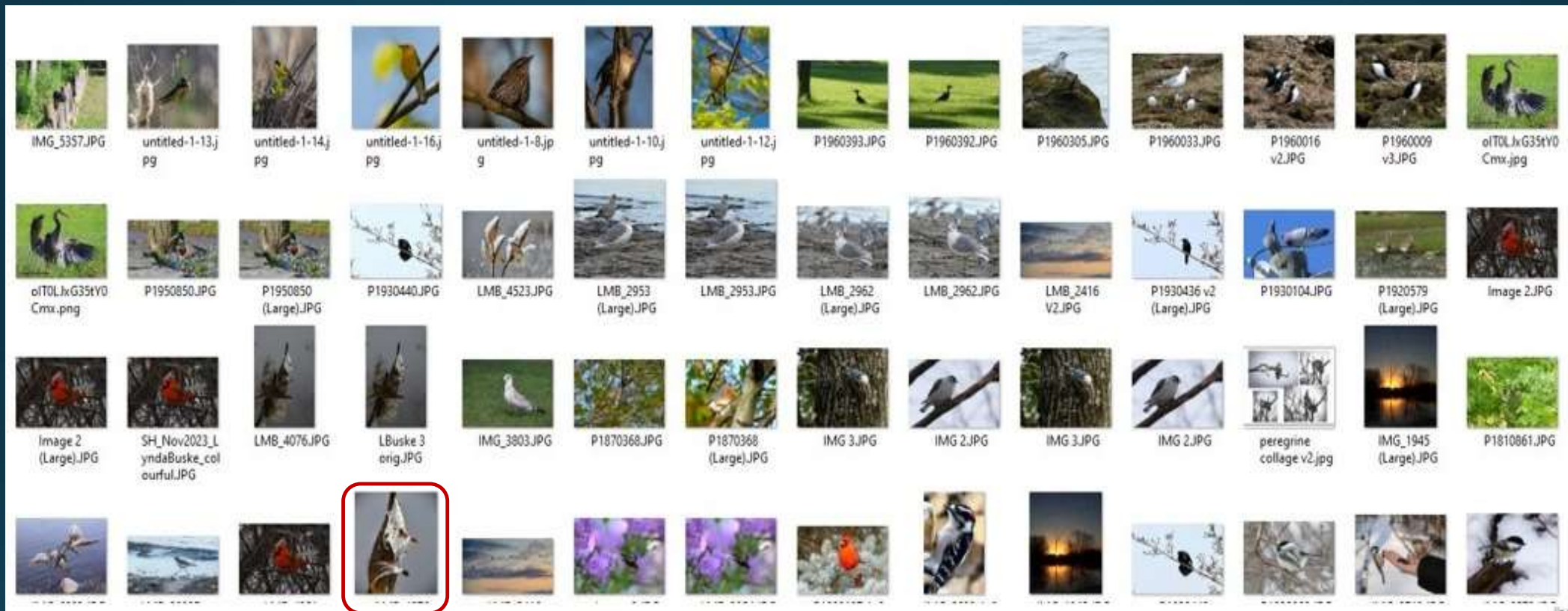
LMB\_5999.JPG

Searched for : House

house



Searched for : Bird



No luck with *hawk, gull, heron*

Searched for : Boat

Pictures > boat

travel 120190515 boat.on1

travel 120190515 boat.jpg

travel 120190515 boat.jpg

Boats

boats

boats

Image 3.JPG

P1900228.JPG

IMG\_5325.JPG

PXL\_20240615\_084844581.NIG HT (Large).jpg

IMG\_8291.JPG

Picture1.png

Salt Spring Island tugs.JPG

IMG\_5746 v3 (Large).JPG

image 2.jpg

IMG\_5746 v3.JPG

IMG\_5746 v2.JPG

IMG\_5746.JPG

IMG\_3828Expo rt v4 (Large).jpg

IMG\_3581 v4 (Large).JPG

image 8 (Large).jpg

Image 4.JPG

level\_2-rating\_24.00-ChrisTayl or\_GettingAro und\_2093-sc...

IMG\_3505.JPG

LMB\_3782 v2.JPG

image 2.jpg

P1950649.JPG

image 2 (Large).jpg

P1950207.JPG

IMG\_3828Expo rt v4.jpg

IMG\_3828Expo rt v4 (Large).jpg

LMB\_2550.JPG

LMB\_1712 v3.JPG

LBuske summer5.JPG

LBuske summer4.JPG

LBuske 1 edited.JPG

Image 1.JPG

Image 3.JPG

Image 3 (Large).JPG

IMG\_3828Expo rt v4.jpg

IMG\_3581 v4.JPG

PXL\_20230708\_092141688.NIG HT.jpg

IMG\_3835 v3.JPG

PXL\_20230708\_092141688.NIG HT v2.jpg

IMG\_3835 v2.JPG

IMG\_3581 v4Export.jpg

LBuske 3 orig.JPG

LBuske 1 edited.JPG

IMG\_3646.JPG

Image 5.jpg

Image 4.JPG

PXL\_20230620\_082951222.NIG HT (Large).jpg

PXL\_20230620\_082938180.NIG HT v2.jpg

P1940168.JPG

Image 1.JPG

PXL\_20230620\_082844643.NIG HT v2.jpg

IMG\_3581 v4.JPG

PXL\_20230620\_082945442.NIG HT (Large).jpg

PXL\_20230616\_090501933.jpg

P1940166.JPG

IMG\_5581 (3).JPG

P1770381 v3.JPG

IMG\_2202.JPG

Sint Maarten.JPG

Sint Maarten (Large).JPG

P1900686.JPG

P1900686 (Large).JPG

P1770381 v3.JPG

IMG\_2190 v2.JPG

IMG\_2190 v2.JPG

IMG\_3308.JPG

IMG\_0957 vignette.JPG

Ice berg Madelyn trip v2.jpg

P1070305.JPG

P1070297.JPG

P1070305.JPG

P1070297.JPG

P1050332v2 4x6.JPG

P1050332 5x7.JPG

P1050315 4x6.JPG

IMG\_6153 4x6.JPG

IMG\_2263\_DxO .jpg

IMG\_2263.JPG

IMG\_2263 4x6\_DxO.jpg

IMG\_2262.JPG

IMG\_2261.JPG

IMG\_1436 4x6.JPG

IMG\_1376.JPG

IMG\_1327 8x12.JPG

P1070297.JPG

P1070305.JPG

P1070297.JPG

P1050332v2 4x6.JPG

P1050332 5x7.JPG

P1050315 4x6.JPG

IMG\_6153 4x6.JPG

IMG\_2263\_DxO .jpg

IMG\_2263.JPG

IMG\_2263 4x6\_DxO.jpg

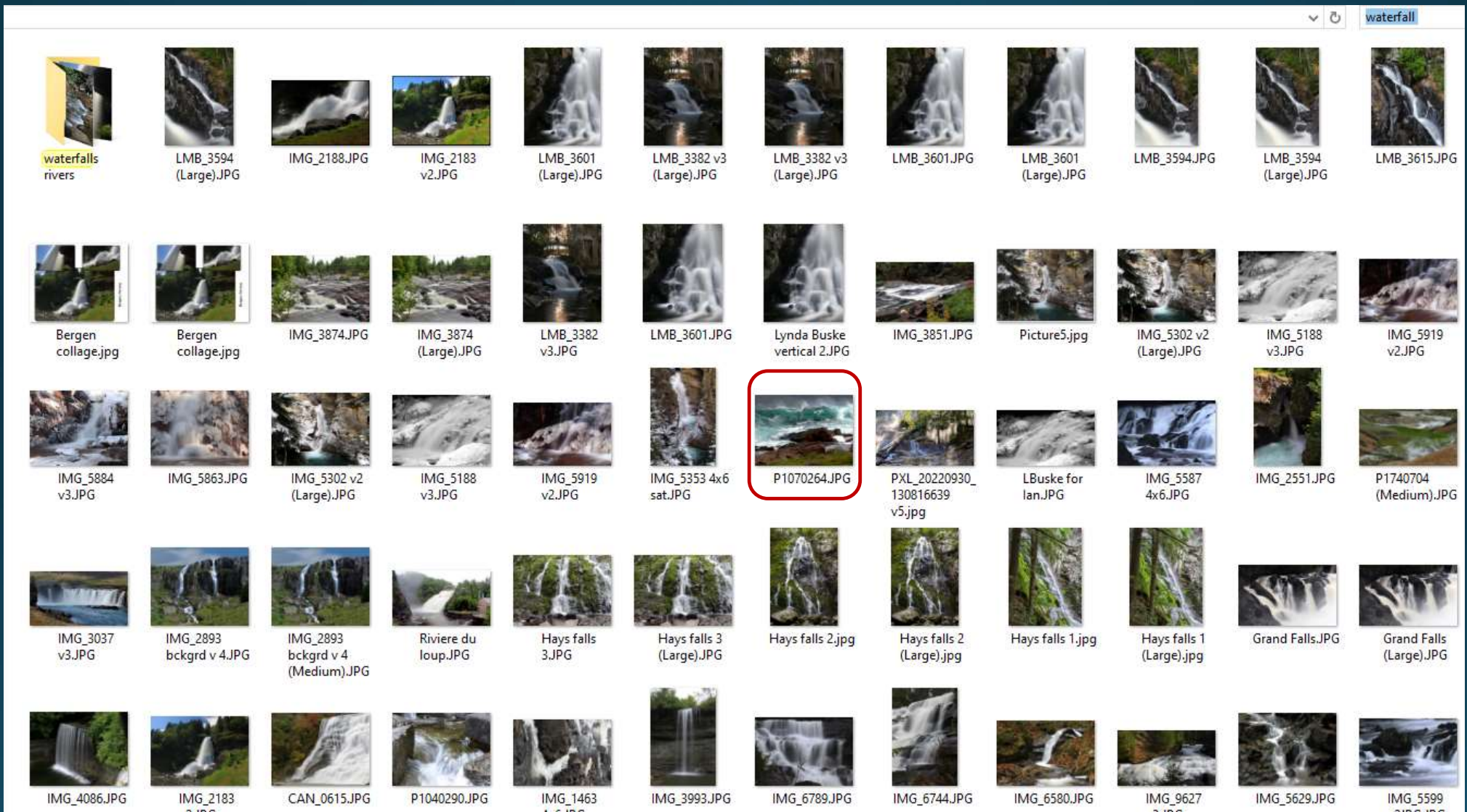
IMG\_2262.JPG

IMG\_2261.JPG

IMG\_1436 4x6.JPG

IMG\_1376.JPG

IMG\_1327 8x12.JPG



Although Windows Explorer option isn't perfect, it can assist you in finding some of your images or at least the right folder. It might also trigger a memory of other similar photos.

