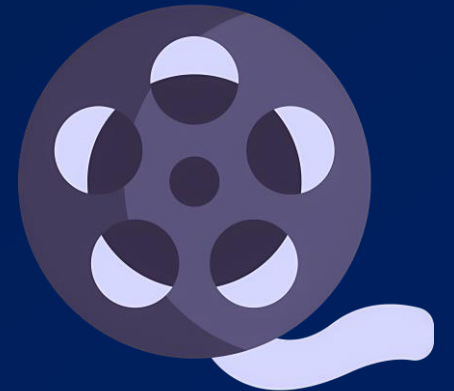


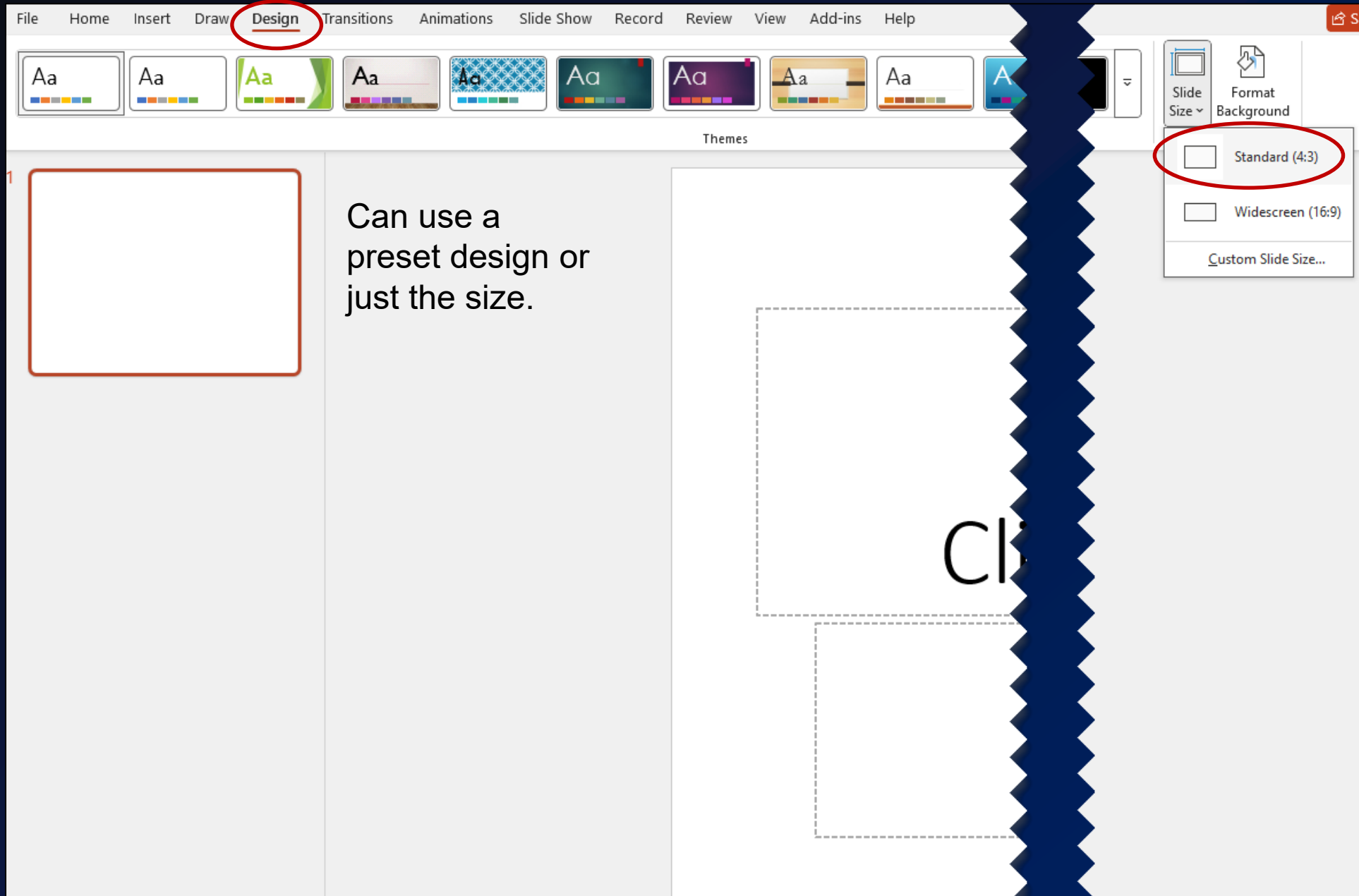
Photo 101 - Creating a PowerPoint video

- How to create a deck of photos
- How to make transitions
- How to add music
- How to loop photos and music



Demo of Low Perspective

Choosing a Design



Choosing background colour

File Home Insert Draw **Design** Transitions Animations Slide Show Record Review View Add-ins Help

Themes

Can use a preset design or just set the size.

Format Background

Fill

- ☒ Solid fill
- ☐ Gradient fill
- ☐ Picture or texture fill
- ☐ Pattern fill
- ☐ Hide background graphics

Color

High-contrast only ☐

Automatic

Theme Colors

Standard Colors

More Colors... Eyedropper

Colors Fonts Effects Background Styles Layout Slide Size

Format Background...

Reset Slide Background

Format Background

Fill

- ☒ Solid fill
- ☐ Gradient fill
- ☐ Picture or texture fill
- ☐ Pattern fill
- ☐ Hide background graphics

Color

Transparency 0%

Apply to All Reset Background

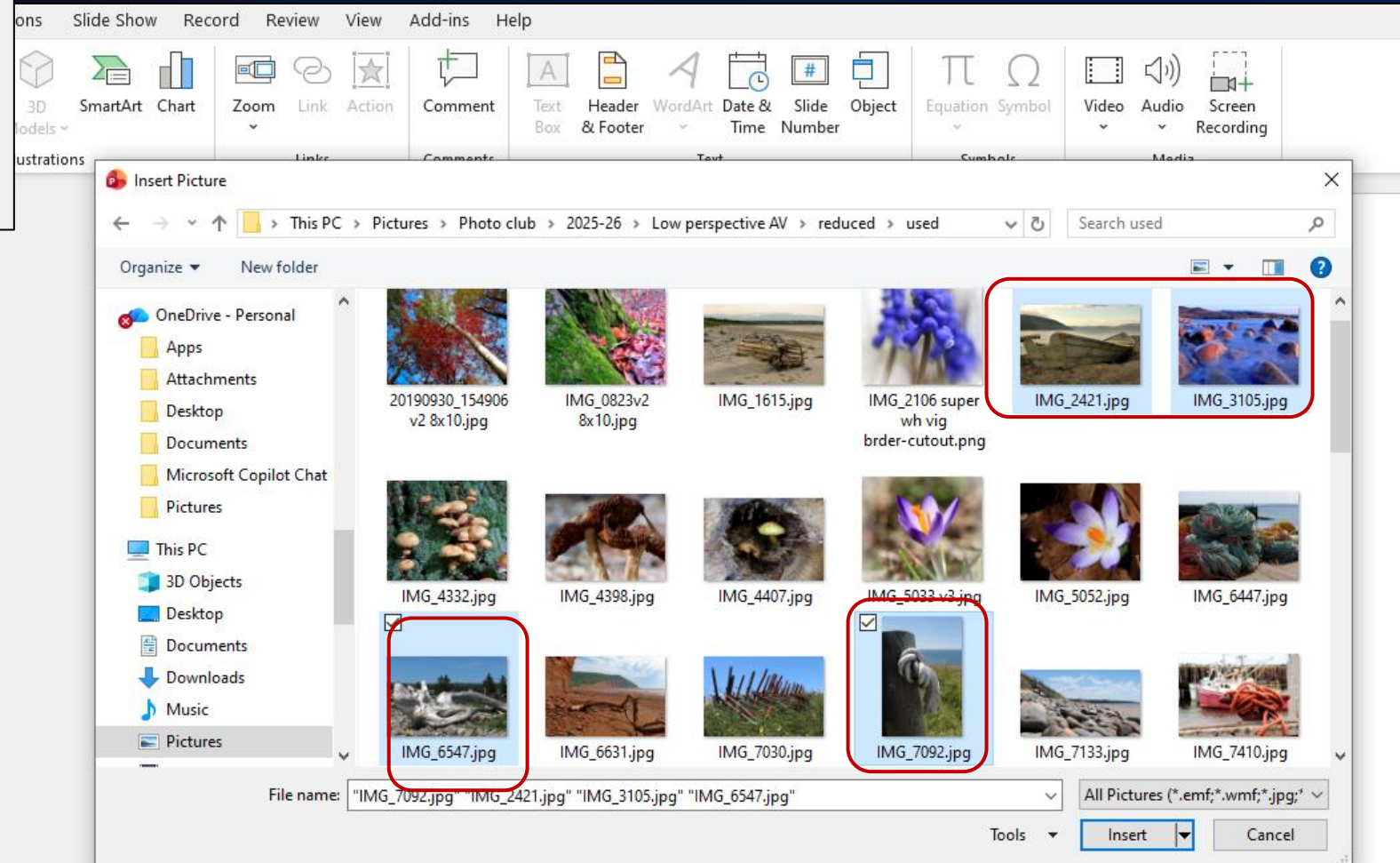
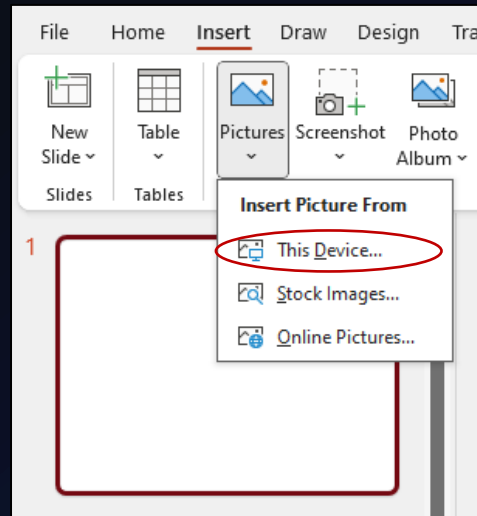
Inserting blank slides and customizing background colour

The screenshot displays the Microsoft PowerPoint application window. The 'Insert' tab is active on the ribbon. The 'New Slide' button is highlighted with a red box. Below the ribbon, the 'Office Theme' gallery is visible, showing various slide layouts. The 'Blank' layout is highlighted with a red box. A context menu is open over a slide, with the 'Format Background...' option highlighted by a red box. To the right, the 'Format Background' task pane is open, showing the 'Fill' section with 'Solid fill' selected. The 'Color' section shows a color picker with a red box around the 'Eyedropper' icon.

At any time, you can right click on a slide to modify the background colour.

You can pick the background colour of individual slides to match a part of your photo by using the eyedropper.

Finding your photos



Inserting your photos

File Home Insert Draw Design Transitions Animations Slide Show Record Review View Add-ins Help **Picture Format**

Remove Background Corrections Color Artistic Effects Transparency Compress Pictures Change Picture Reset Picture

Picture Styles

Picture Border Picture Effects Picture Layout

Alt Text

Bring Forward Send Backward Selection Pane Align Group Rotate

1

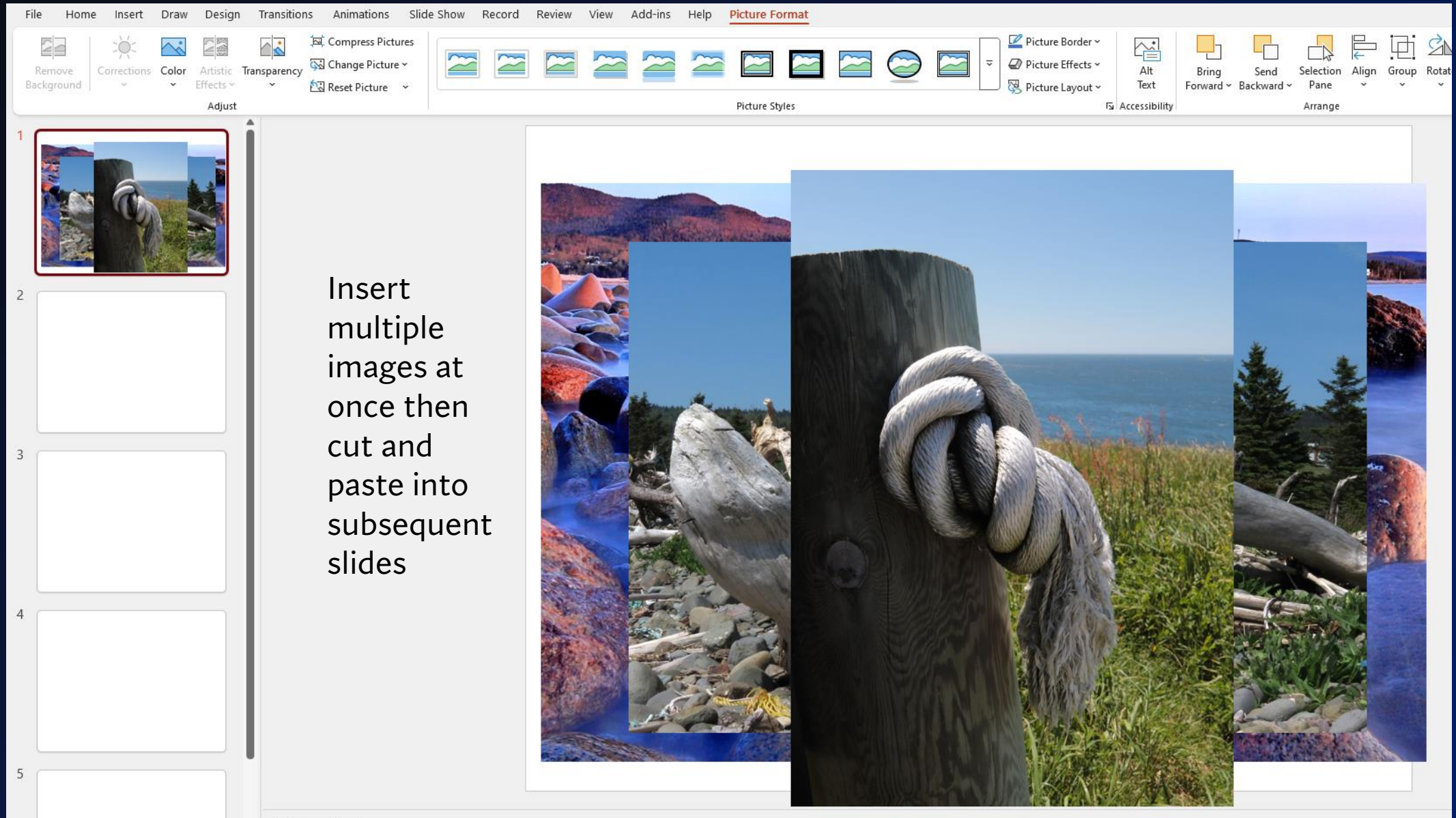
2

3

4

5

Insert multiple images at once then cut and paste into subsequent slides



Arranging your photos

File Home Insert Draw Design Transitions Animations Slide Show Record Review View Add-ins Help Picture Format

Paste Cut Copy Format Painter Clipboard

New Slide Layout Reset Section Slides

Font

Paragraph

Drawing

Editing

Add-ins

1

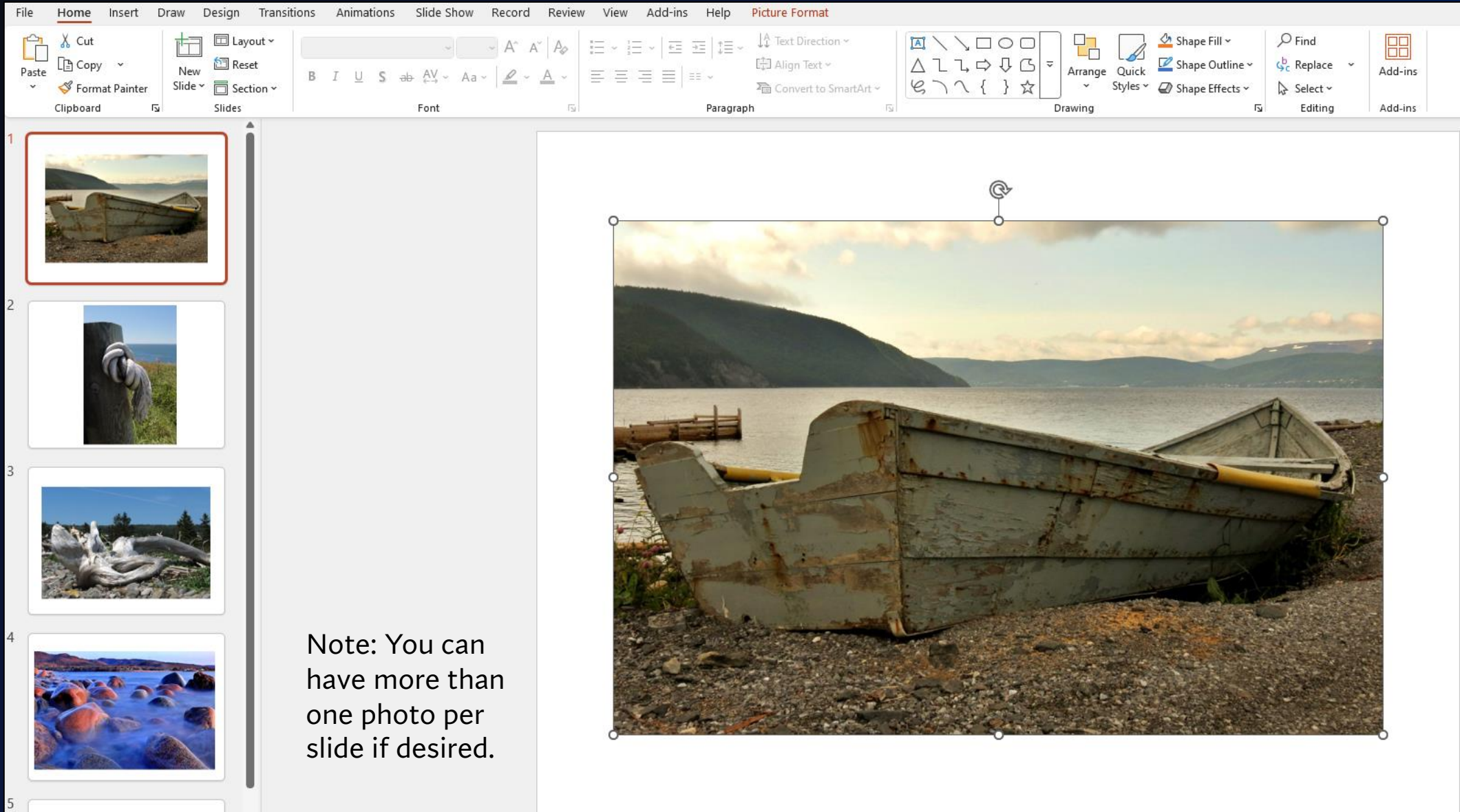
2

3

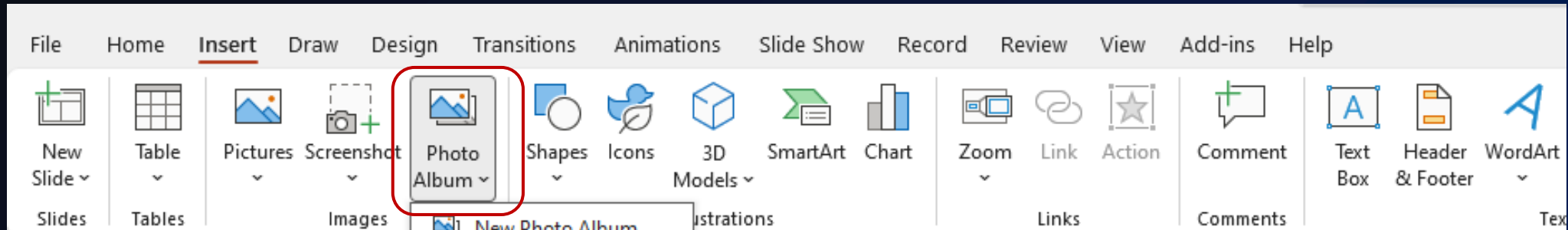
4

5

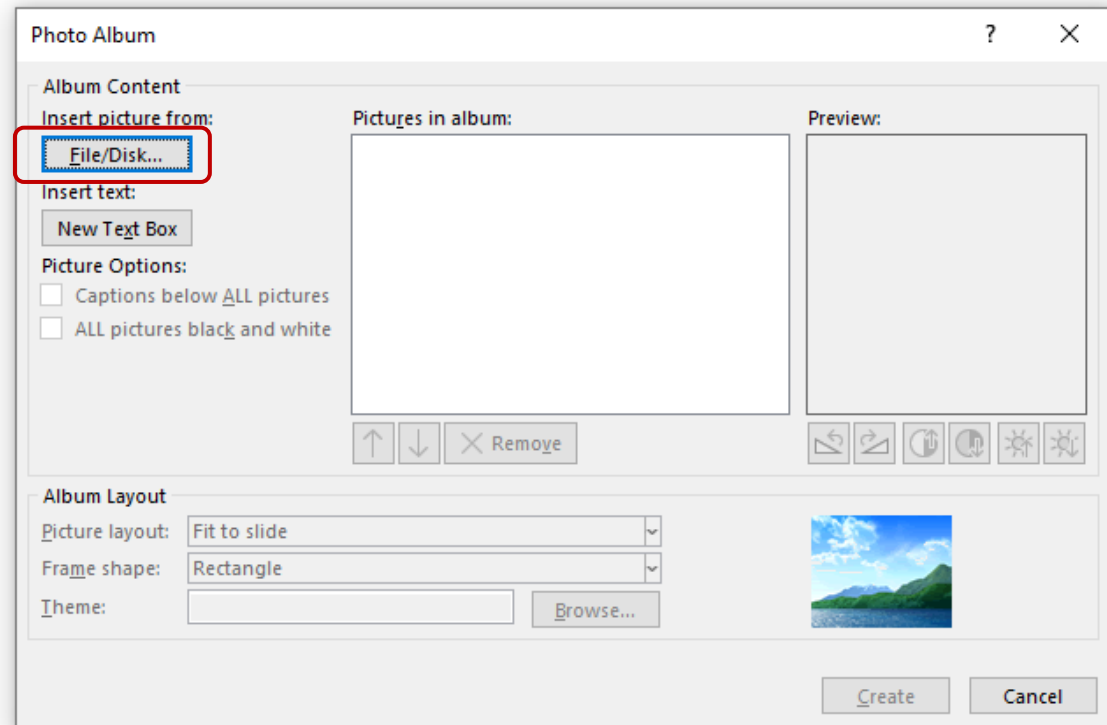
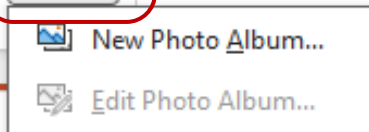
Note: You can have more than one photo per slide if desired.

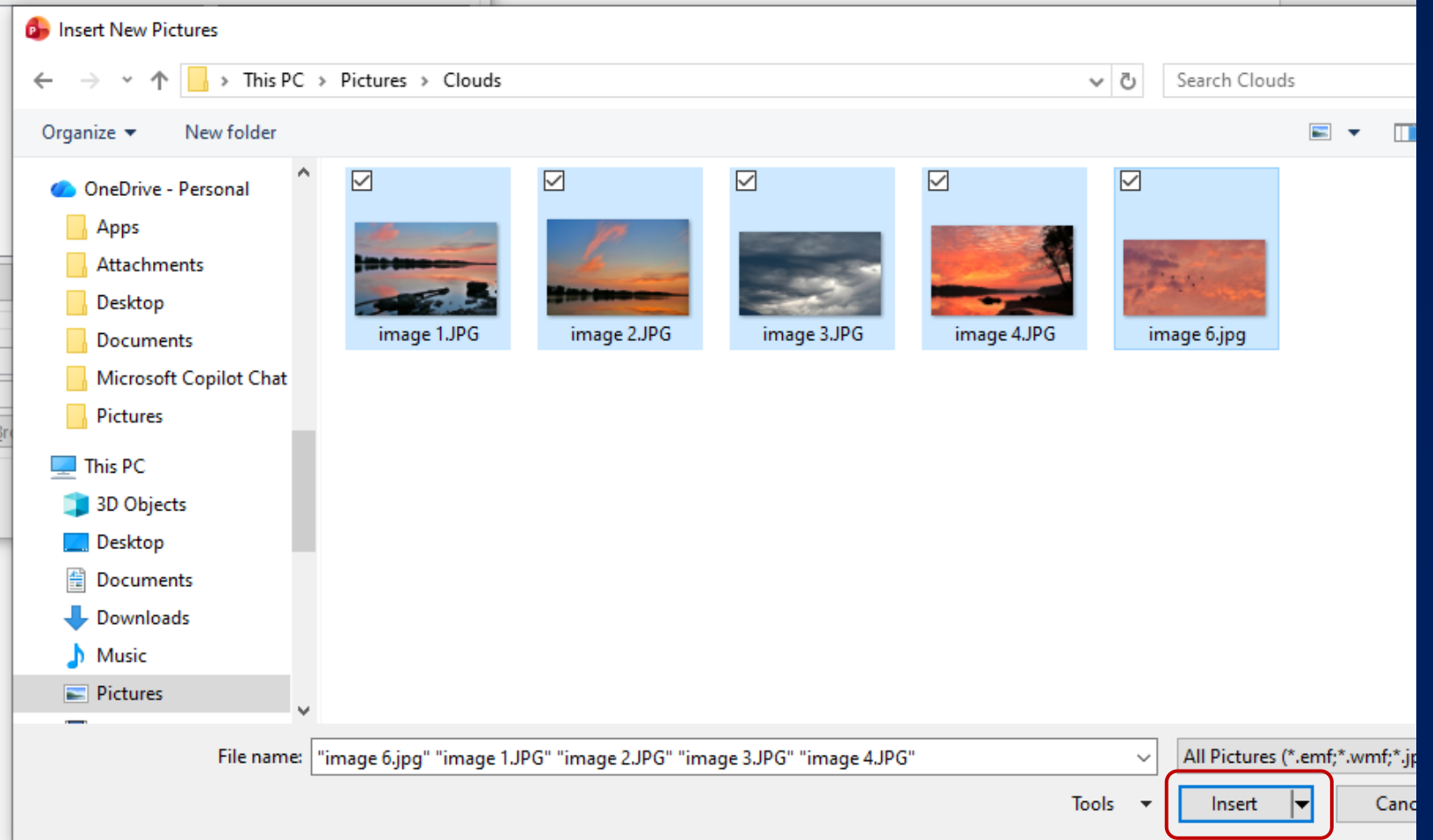
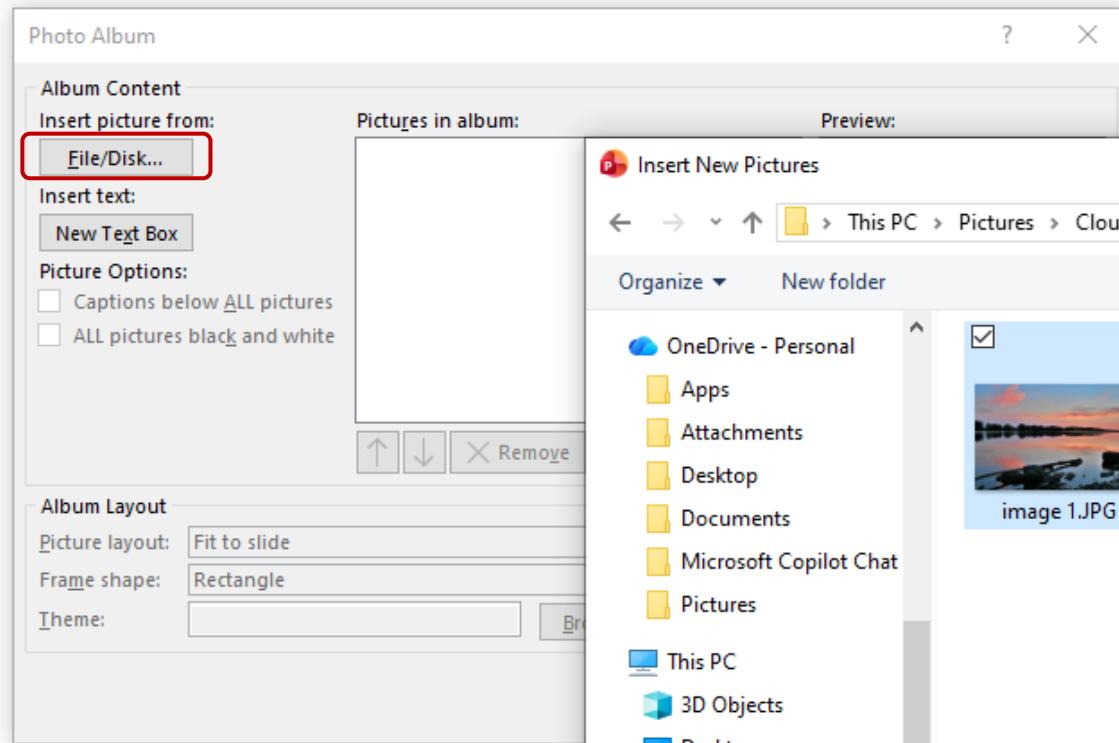


OR: Insert a photo album BEFORE you decide on a background colour



1





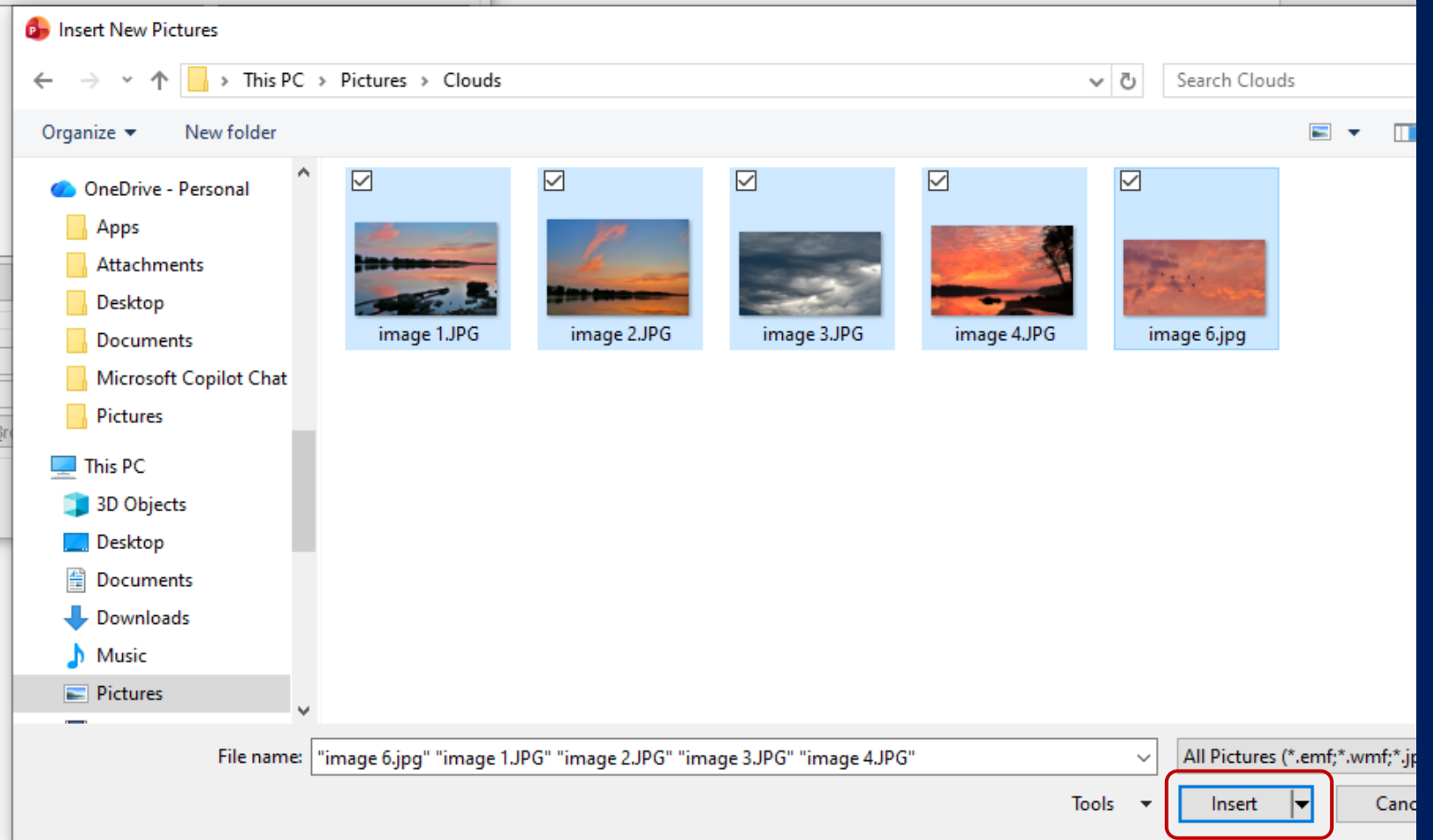
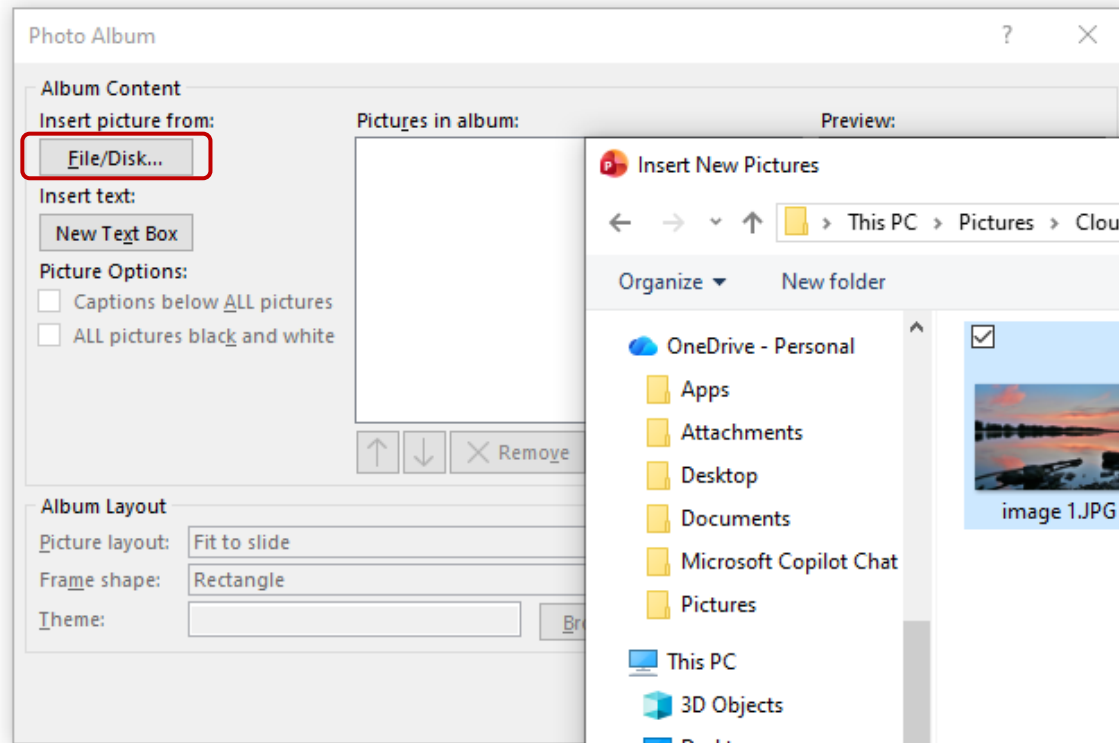


Photo Album

?

×

Album Content

Insert picture from:

File/Disk...

Insert text:

New Text Box

Picture Options:

☐

 Captions below ALL pictures

☐

 ALL pictures black and white

Pictures in album:

☐ 1 image 1

☐ 2 image 2

☐ 3 image 3

☐ 4 image 4

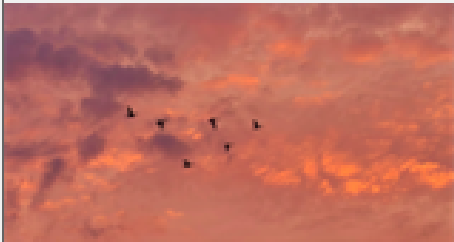
☐ 5 image 6

↑

↓

✕ Remove

Preview:





Album Layout

Picture layout:

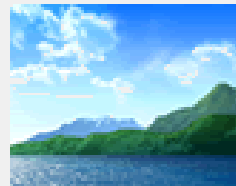
Fit to slide

Frame shape:

Rectangle

Theme:

Browse...



Create

Cancel

Default is black background

FileHomeInsertDrawDesignTransitionsAnimationsSlide ShowRecordReviewViewAdd-insHelp

Paste

Cut

Copy

Format Painter

Clipboard

New Slide

Layout

Reset

Section

Slides

Font

Paragraph

Text Direction

Align Text

Convert to SmartArt

Drawing

Find

Replace

Select

Editing

1

Photo Album
by Lynda Buske

2

3

4

5

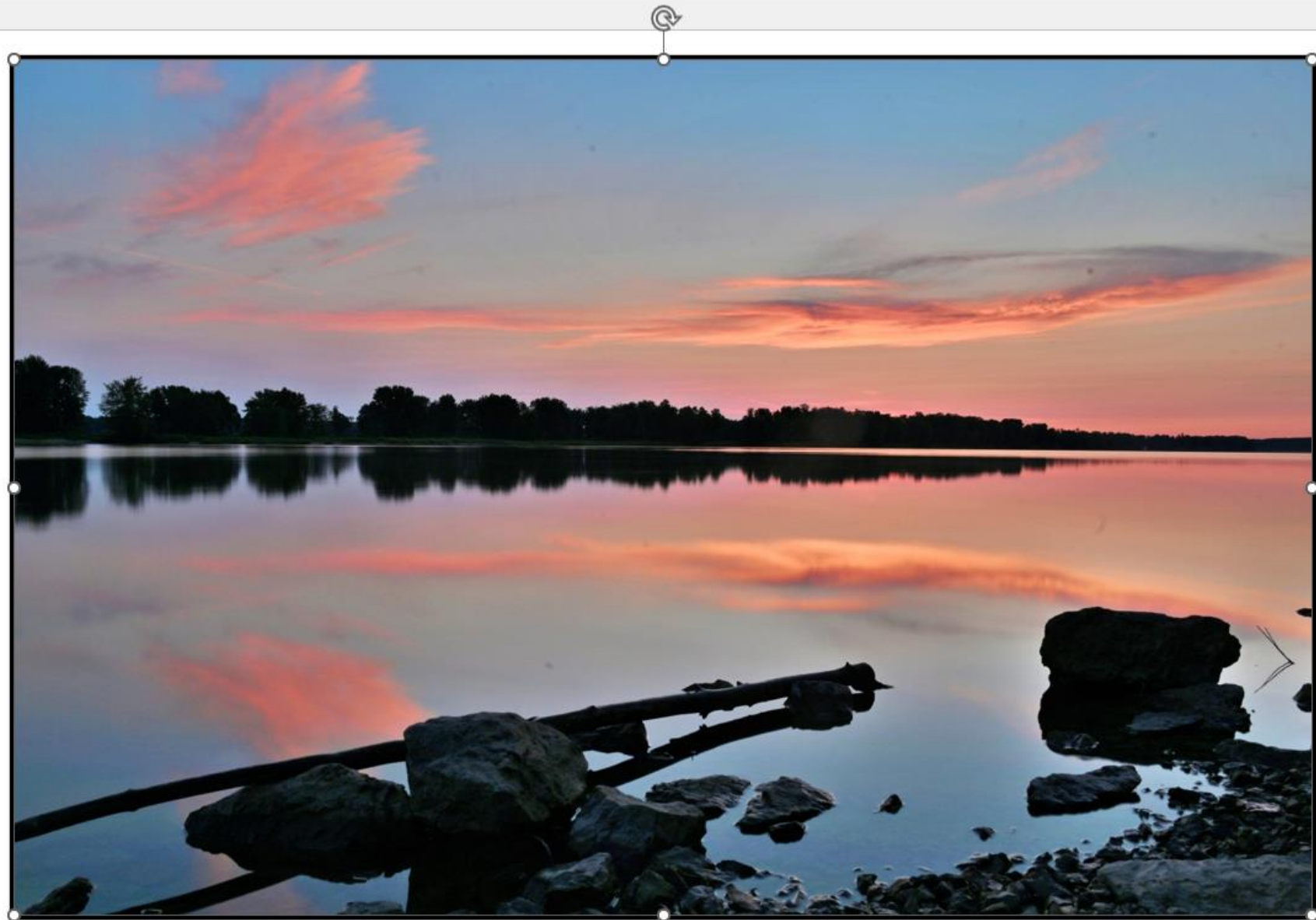
Photo Album

by Lynda Buske

Remove Background Corrections Color Artistic Effects Transparency Adjust Compress Pictures Change Picture Reset Picture

Picture Styles Picture Border Picture Effects Picture Layout Accessibility Bring Forward Send Backward

Photo Album



File Home Insert Draw Design Transitions Animations Slide Show Record Review View Add-ins Help **Picture Format**

Paste Cut Copy **Format Painter** Clipboard

New Slide Layout Reset Section Slides

Font: 24, A, A, A, B, I, U, S, ab, AV, Aa, ,

Paragraph: Text Direction, Align Text, Convert to SmartArt, , , , , , , , ,

Photo Album

2

3

Double click and and apply to other slides



File Home Insert Draw Design **Transitions** Animations Slide Show Record Review View Add-ins Help

Preview None Morph Fade Push Wipe Split **Reveal** Cut Random Bars

Effect Options

Sound: [No Sound] Advance Slide
Duration: 02.25 ☐ On Mouse Click
Apply To All ☒ After: 00:03.00

Timing

Transition to This Slide

1 ★  Low Perspective
PHOTOS BY LYNDY BUSKE
MUSIC BY JESSIE COOK

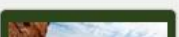
2 ★ 

3 ★ 

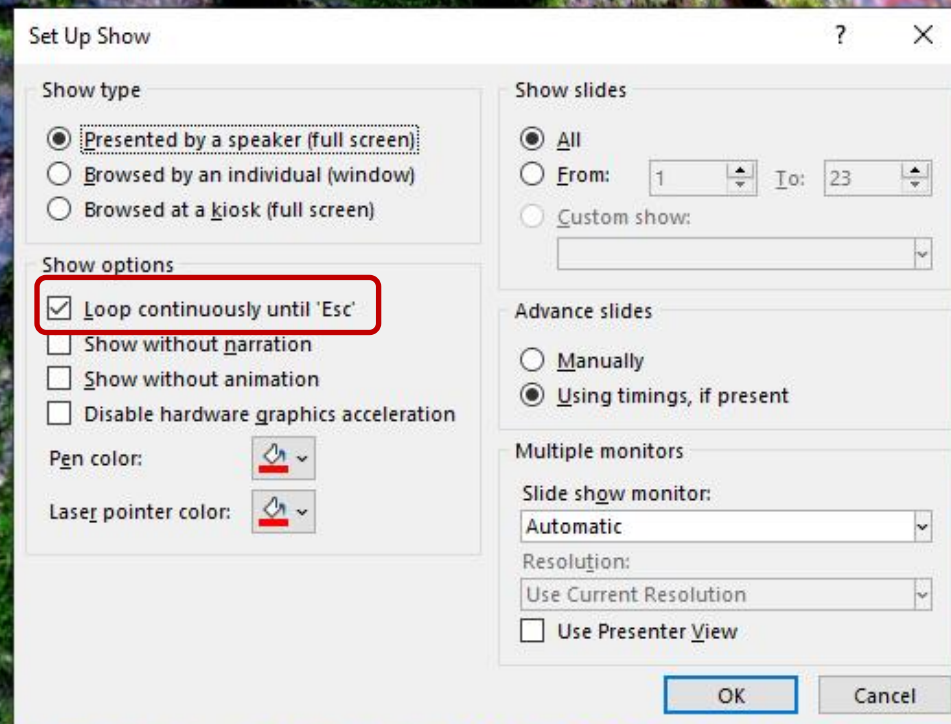
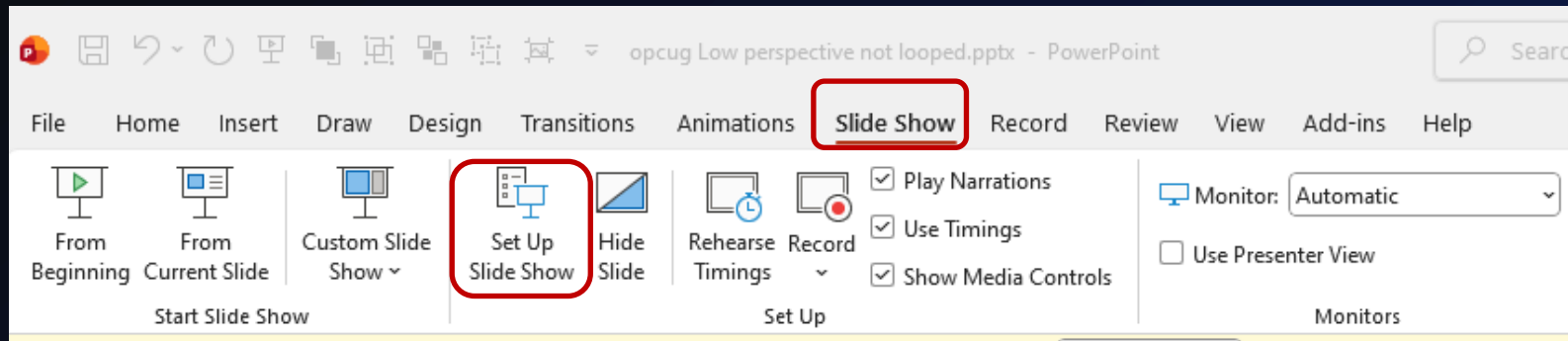
4 ★ 

5 ★ 

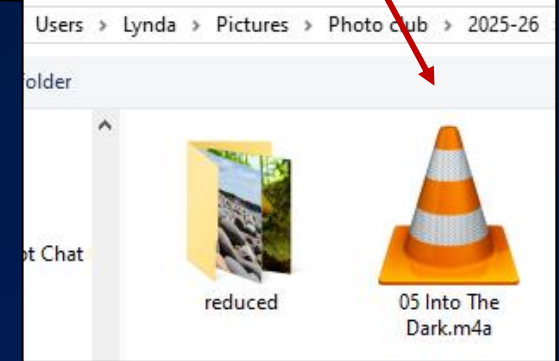
6 ★ 

7 ★ 

Low Perspective
PHOTOS BY LYNDY BUSKE
MUSIC BY JESSIE COOK



PHOTOS BY LYNDIA BUSKE



Speaker icon does not show during slide show

File Home Insert Draw Design Transitions Animations Slide Show Record Review View Add-ins Help Audio Format Playback

Preview Bookmarks Editing Audio Options Audio Styles Caption Options Save

Play Add Bookmark Remove Bookmark Trim Audio

Fade Duration
Fade In: 00.00
Fade Out: 10.00

Volume

Start: Automatically
Hide During Show
Play Across Slides
Rewind after Playing
Loop until Stopped

No Style Play in Background

Insert Captions

Save Media as

Trim Audio

05 Into The Dark Duration: 02:55.944

00:00.000

00:00 Start Time

02:55.944 End Time

OK Cancel



00:00.00

Exporting as an mp4 video

File **Home** Insert Draw Design Transitions Animations Slide Show Record Review View Add-ins Help

Paste Cut Copy Format Painter Clipboard

New Slide Layout Reset Section Slides

Font

Paragraph

1 ★

2 ★

3 ★

Low Perspective

PHOTOS BY UNDA SUZOE
MUSIC BY JESSIE COOK

Low Perspe



Home

New

Open

Info

Save

Save As

History

Print

Share

Export

Close

Export



Create PDF/XPS Document



Create a Video



Create an Animated GIF



Package Presentation for CD



Create Handouts



Change File Type

Create a Video

Export your presentation as a video that you can share with others

- Includes all recorded timings, narrations, ink strokes, and laser pointer gestures
- Preserves animations, transitions, and media

[Learn more](#)



Full HD (1080p)

Large file size and full high quality (1440 x 1080)



Use Recorded Timings and Narrations

Slides without timings will use the default duration (set below). This option includes ink and laser pointer gestures.

Seconds spent on each slide:

05.00



Create Video

This creates an mp4 video that can be viewed in any setting.